

MINUTES OF TELECONFERENCE NA OUTREACH SUB COMMITTEE 15.03.10

PRESENT: Julia g (chair), David T (vice chair), Tony S, Rob A, Andy, Peter B (sec)

APOLOGIES; Michael G, Bill, peter J

OPENED AT 2000 HRS WITH SERVICE PRAYER

Minutes from previous sub committee meeting tabled by Julia and 2nd by Tony

Old Business.

1. Pen Pals. Copies of both flyers have been forwarded to committee members. Both follow the same format and the first one asking for members willing to correspond with loners etc was distributed at the FNC Convention. Tony S : Response? Chair advises that to date there have been 3-4 responses. Rob A happy with the flyer and has put his hand up as a participant. David T: where will these be distributed? Chair advises that the flyers will be available at conventions etc and for the RCMs at Region to take back to their Areas for members. Chair seeking approval for the other flyer to be included in next mail out to Outreach members/groups. Committee agrees to this. Andy: all we can do is get them out asap to utilize the offers we currently have.
2. Pen Pal and sponsorship being offered to members in jails. Chair suggests we offer Pen pal service now and look at the Sponsorship question at a later date. Committee in agreement.
3. Post Office box for Pen Pal. The need for this to preserve anonymity. Where and who is responsible for collection and dissemination of mail? And what system to put in place to co-ordinate the sending on of letters? Tony S suggests this will most likely become an email thing, but we need to find out if prisoners can email. But agrees initial contacts be through PO Box. Andy asks : can we not utilize the FSO as postal address and distribution point. Tony S advises that FSO is currently understaffed and chair voiced concerned about the flow of mail from 1 to the other. Also the need to consult with FSO board and we want to get this up and running asap. Julia G (chair) offers to set the box up at PO near her and take the responsibility of dissemination. Committee in agreement. Other Area o/reach committees can become involved with this as a central mail box. Rob A will liaise with Victoria, Tasmania and Sth Aust to help Chair with the work load. Review in 12 months ie at rotation of Chair position as to effectiveness and location.
4. Meeting on Request. Chair reports that the Regional Policy committee has appointed Kathy from WA as our point of contact to assist with writing of Guidelines. Chair proposes we include Kath in next teleconference or hold an additional teleconference be held with just the Outreach admin people (chair, vice chair and sec) participating. Tony S: this would be more sensible allowing easier discussion. The admin can report back to the committee. Committee in agreement.
5. Resources needed for M on R. committee agrees need for discussion as to what we send out. This can be further discussed with Kath (WA), and committee members are asked to make suggestions. As part of his update and report on M on R participants the secretary is to ask what they feel is required and report back to sub committee. (Therefore need for this update etc to be done by sec., at an earlier than anticipated time, rather than wait for the proposed time of 1 month prior to RSM.
6. Workshops. There are 3 workshops approved for this year to date. The first is for the Greater Queensland convention (April 30- May 2). Julia will attend and will be assisted by David in giving a presentation. Peter B may also be able to assist. The next is Wollongong on the 29th of May. Julia, Kitty and

possibly Frank (N Syd Area) and Damien to attend. Also peter J from O/reach has expressed interest in participating. Andy to advise chair of what is needed for this workshop. Chair has had contact with Lee (Hunter area) about the workshop for July. This workshop will include Muswellbrook, which due to proximity to Newcastle the Region did not approve as a separate workshop. The Chair is in discussion with Rob A as to the format of sub com meeting at Roving RSM in Melbourne in October.

7. Newsletter. As no one has looked at the newsletter suggestion this will be held over until a later date.
8. NA Today has approached Outreach to produce an article on Outreach services. Chair nominates Rob A to do this. He is willing but unsure as to whether he is fully able to express what is happening. Rob A to prepare a draft article and secretary will send on to the sub committee for comment and suggestions.
9. Far North coast outreach committee. Cris has not been on last couple of teleconferences and has not forwarded any information, so Chair will endeavor to contact her and see what is going on.
10. Phone allowance for secretary. \$30 paid so far to cover costs for past 9 months. Chair seeks approval for another \$30 to meet costs incurred especially in contacting Meeting on Request people. It is difficult to provide accurate costing as the pre paid mobile service he uses doesn't allow for itemized bill. The committee agrees to payment, with David expressing concern that we should not be short-changing ourselves on any NA expenditure, thus leading to resentment. Chair to forward this money to secretary. (2100 hrs: Peter B Secretary joined teleconference at this late point due to other commitments)
11. Regional meeting List Group contact details. Chair advises that there are still some errors and omissions in the latest issue. Some Area HELP LINES are missing. David T says there are less than normal errors but the format is good. Andy agrees and says it serves the purpose of informing where and when meetings are held. Tony S says we should notify the Admin committee of concerns. Chair to raise our concerns again at Region. Peter B says Outreach is only concerned with the groups we look after, and not with whether an Area hotline no is not included. Not our business. General feeling is that we leave this alone, but ensure we have correct information sent through for inclusion in booklet. Rob A asked for hard copy to be sent to him showing him where the errors/omissions are. Chair to do this.
12. Posting of Minutes to the web site. Tony S has had some difficulty doing this due to minimal space being allocated. David T; what is Regional policy on posting. Tony S explains it is about transparency, so any member can log on and look at what committees are doing etc., they are posted on Home Page. Secretary to forward all minutes since May 2009 to Tony for possible download. Chair to provide Tony with log on details so he can post direct to the Outreach site.
13. Greater Western Sydney Outreach. Raymond has resigned as chair and that position is vacant, but Peter J is on both committees and will liaise and update us on any developments there. Secretary to contact Raymond with "thank you" email and invite his attendance and participation at next Regional sub committee meeting in June.

Housekeeping. David T raises point about the agenda format. Can we revert to old format with OLD and NEW BUSINESS headings? Chair apologized for the last agenda, but due to health problems had to get it done at the last minute in phone contact with secretary. Will be back to normal next month.

Email in from a group in Indonesia via Sydney H & I, requesting literature. Chair has forwarded this to Regional delegate to be handled by Asian Pacific forum. Inappropriate for us to deal with this request on several levels.

Teleconference finished at 2147 hrs. next sub committee meeting to be held on Monday April 12th at 2000hrs aest.

