

# Gold Coast Area Service Committee



Sunday 27 August 2023

Anglican Church big hall, 14 Park Avenue, Burleigh Heads

4 was the minimum quorum. 5 Group Service Representatives present

## Administration Committee

Position	Name	Present	Position	Name	Present
Chair	██████	Yes	Treasurer	██████	Yes
Vice-Chair	██████	Yes	RCM	██████	Yes
Secretary	Vacant	N/A	RCM Alternate	██████	No

## Sub-Committee Chairs

<b>Position</b>	<b>Name</b>	<b>Present</b>	<b>Position</b>	<b>Name</b>	<b>Present</b>
H&I	██████	No	Convention	██████	No - Report Given
PR	██████	No	Policy	Vacant	N/A
Literature	██████	No	Newsletter	██████	No – Report given
Activities	Vacant	N/A			
Camp Serenity	Vacant	N/A			

### GSRs

<b>Meeting</b>	<b>GSR</b>	<b>Meeting</b>	<b>GSR</b>
Monday to Friday 7am Southport Broadwater Early birds	No	Thursday 10:30am Palm Beach Steps	No
Monday 5.30 pm Helensvale Women's	No - written report	Thursday 7:30pm Southport Lost and Found	No
Monday 6pm Burleigh Beginners	Yes	Thursday 7:30pm Palm Beach Steps	Yes
Monday 7pm Men's Burleigh Waters	No	Thursday 7:30pm Mermaids	Yes
Tuesday 7am Miami Morning Fix	No	Friday 6:30pm Palm Beach	No

<b>Meeting</b>	<b>GSR</b>	<b>Meeting</b>	<b>GSR</b>
Tuesday 1pm Burleigh Heads JFT	No	Friday 7:30pm SurfersParadise Spiritual Principles	No
Tuesday 6:30pm Helensvale Basic Text	No	Saturday 10am Burleighgh Waters Hey Hey It's Sat.	No - written report
Tuesday 7pm Palm Beach JFT	No	Saturday 5pm Burleigh Heads JFT	No
Tuesday 7pm Southport Men's	No	Saturday 7:30pm Southport SNL	Yes

Tuesday 6:30pm Tweed Heads	No	Sunday 10:30am Palm Beach JFT	No
Wednesday 11am Southport How & Why	No - written report	Sunday 5pm Burleigh Heads WDR	No
Wednesday 7pm Southport Guest Speaker	No - written report	Sunday 6pm Mermaid LGBTIQ	No
Wednesday 6pm Elanora Meditation	No – Report given	Sunday 6:30pm Southport Basics	No
Sunday Coomera 6:30PM Beginners	Yes		

## Order of Business

1. Chair's opening - meeting commenced at 2pm.
2. Moment of silence
3. Service Prayer read

‘God, grant us the knowledge that we may act accordingly to your divine precepts. Instill in us a sense of your purpose. Make us servants of your will and grant a bond of selflessness that this may truly be your work, not ours – in order that no addict, anywhere, need die from the horrors of addiction.’

4. 12 Traditions and 12 Concepts read
5. ID of those present

Apologies:

- PR Chair
- Convention Chair
- Newsletter
- Wednesday Lunchtime
- Thursday Straight of the Street

6. Quorum in attendance: 5

7. Count of voting members: 5

8. Consensus to recognise observers: Yes

9. Accept previous minutes as true and correct: Accepted, but needed amendment as said he wasn't present when he was. Amendment as Alt-RCM marked present but was not

10. Reports from Administration Committee & Sub-Committee Chairs:

All reports received are included at the end of this document in the following order – if your report was not emailed to the Secretary at the GCASC it will not be tabled in these minutes.

- Chairperson Report Verbal Report
- Vice Chairperson Report Verbal Report
- Secretary Report Vacant
- Treasurer Report Verbal and written Report
- RCM Report Verbal and written Report
- Alt RCM Report - not present
- Policy Chairperson Report - not present
- Literature Chairperson Report - not present
- Newsletter Chairperson Report - written report
- Convention Chairperson Report Written report
- Activities Chairperson Report Vacant
- Camp Serenity Chairperson Report - vacant
- Public Relations Chairperson Report - not present
- Hospitals & Institutions Chairpersons Report - not present

11. GSRs reported highlights of Group Business

12. Old Business -

- RCM - Request to amend RCM travel allowance proposed at \$210 to raise it to \$250 to

cover cost of Hotel room in Sydney and Food endorsed by consensus - this was arranged between RCM and treasurer

- Admin committee to organize printing of policy manuals to have on hand at future area meetings - work in progress (policy to be updated to reflect changes and amendments to float balances)
- 16 Camp Serenity Hoodies to be handed to Convention Chair - these were handed over

13. Election of Trusted Servants:

No nominations

14. Discussion/Workshop:

- Area treasurer will fund flow \$2000 to area

15. New Business - Tabled Proposals:

- None

16. Establish date for next GCASC meeting: Sunday 24 September 2023 at 2pm at Anglican Church, 14 Park Avenue, Burleigh, Main Hall.

17. Announcements – see Announcement Box.

18. Close Meeting with Serenity Prayer: ‘God, grant us the serenity to accept the things we cannot change. The courage to change the things we can. And the wisdom to know the difference’.

**Meetings Announcements:**

None

**Other:**

- Reminder to home groups: ensure meeting details are kept up to date on the na.org.au website, via the below link: <https://www.na.org.au/multi/meeting-update-form/> - For home groups wanting to fund flow, here are the bank details. Acc Name: Gold Coast Area Service Committee. BSB: 124 022. Acc No: 1020 1668.

**- Please spread the word that area has vacant service positions**

**Area Positions Vacant (refer brief position description below announcements):**

- Area Secretary
- Activities Chair
- Policy Chair - 3 years clean time
- Camp Serenity Chair

**Area Positions Vacant (as per announcements above) - brief position descriptions:**

<u>Secretary</u>	Clean time: 1 year	Term: 1 year
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Area secretary handles all their committee’s paperwork. Their first responsibility is to take clear, accurate minutes of area committee meetings and distribute those minutes to all committee participants within a reasonable period of time after each meeting. Secretary needs to keep an updated list of participants’ email addresses.

<u>Policy Chair</u>	Clean time: 3 years	Term: 1 year
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The GCASC Policy Chair advises the GCASC about policy issues during the course of the area meeting and often clarifies guidelines - therefore is required to have a reasonable knowledge of the manual. They coordinate the drafting of new policy for consideration by the GCASC and maintains and updates these Guidelines, including the policy log.

<u>Activities Chair</u>	Clean time: 2 years	Term: 1 year
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Dances, picnics, special speaker meetings, workshops – these events are put on by the area activities subcommittee. Activities like these can provide a greater sense of community for the local NA Fellowship and produce additional area income. It should always be kept in mind, however, that these functions are designed to enhance NA’s primary purpose, not to replace group contributions in funding area services

<u>Camp Serenity Chair</u>	Clean time: 3 years	Term: 9 months
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Form and coordinate a subcommittee to plan, prepare, and facilitate the GCASC’s annual winter campout known as Camp Serenity. Camp Serenity is traditionally held on the last weekend of July in the Numinbah Valley. The position is elected by the GCASC at their January meeting. The duration of the position is from February to September

**Next GCASC meeting is 2-4pm on Sunday 24th September 2023 at the Anglican Church main hall, 14 Park Ave, Burleigh Heads.**

## REPORTS

### **Chairperson**

Verbal report.

### **Vice Chairperson**

Verbal Report.

### **Secretary**

Vacant

### **Treasurer**

See below pages\*

## GCASC AUGUST 2023 TREASURERS REPORT

### ALL ACCOUNT DETAILS

Date	Details	Balance
27/07/2023	GCASC Main Account	\$ 4,376.05
	Activities Committee Account	\$ 1,000.22
	Convention Committee Account	\$ 11,003.90
	Literature Committee Account	\$ 233.50
	Camp Serenity Committee Account	\$ 4,668.58
	Cash on Hand	\$ 100.00
		<b>\$ 21,382.25</b>

### GCASC BANK ACCOUNT

Date	Details	Debits	Credits	Balance
30/07/2023	Opening Balance			<b>\$3,624.60</b>
31/07/2023	Saturday Night Live		\$ 80.00	
31/07/2023	Saturday Burleigh Waters		\$ 50.00	
31/07/2023	Interest		\$ 0.45	
1/08/2023	Tuesday Helensvae		\$ 50.00	
8/08/2023	Monday Mens		\$ 100.00	
8/08/2023	Transfer to Literature Account - Postage	\$ 29.00		
11/08/2023	Friday Currumbin		\$ 250.00	
16/08/2023	Tweed NA		\$ 250.00	
	<b>Sub Total</b>	<b>\$29.00</b>	<b>\$ 780.45</b>	

Thank you to all groups and members that flowed funds to the Gold Coast Area Service Committee. We received \$780.00 since 30 July 2023.

Groups or members can transfer funds electronically which is the preferred method to receive your fund flow.

**Bank of Queensland - BSB - 124 001 Account Number - 10201668**

Please use the Groups Name and day as the reference or just - Member 7<sup>th</sup> for an individual contribution.

YILS - 





Z47RJ252PT-TL02

**Account Details**

10201660 GCASC Main Account - Available: \$4,376.05

**Account Information**

Account Name:  
GCASC Main Account

**Transactions Search**

Date Range For a specified range  
Start Date 30/07/2023 DD/MM/YYYY End Date 27/08/2023 DD/MM/YYYY(DD/MM/YYYY)

**Transaction List Matching Search Criteria**

Date	Description	Debit	Credit	Balance
16/08/2023	Direct Credit [REDACTED] Tweed NA group		\$250.00	\$4,376.05
11/08/2023	Direct Credit MR [REDACTED] Friday Currumbin		\$250.00	\$4,126.05
08/08/2023	TFR TO ACCOUNT 022643617 IB2-43963996	\$29.00		\$3,876.05
08/08/2023	BANK OF QLD Monday Men's		\$100.00	\$3,905.05
01/08/2023	Direct Credit [REDACTED] Helensvale tuesday		\$50.00	\$3,005.05
31/07/2023	INTEREST		\$0.45	\$3,755.05
31/07/2023	Direct Credit [REDACTED] Burleigh Wats Sat		\$50.00	\$3,754.60
31/07/2023	Direct Credit [REDACTED] Sat Nite Live		\$30.00	\$3,704.60
30/07/2023	[REDACTED]			\$3,624.60

Please note this Transaction List is not an official statement and is subject to change.

For loan accounts, the entry described as FEE CAPITALISATION affects the balance of the loan account. The entry/entries that appear immediately before this transaction describe the fees capitalised and do not affect the balance of the loan account.

**RCM**

I have everything required for the region conference that is scheduled in Sydney for September my flight and hotel is booked and I'm ready to go, my report has been sent to region within the adequate time frame. Discussed with our admin committee to release my RCM allowance three days prior to me leaving.

In my report to region, I mentioned a discussion topic that I will be speaking on behalf of my alt. I went through the June minuets of our area and there was a proposal that was unopposed around creating a QR code for any future publications and that a flyer be created with the QR code to distribute amongst our meetings, more information is required to see how this proposal could benefit our area hence the discussion that I will report back to our area when I return.

YILS.

**Alt RCM**

No report recorded

**Camp Serenity Chair**

Chair: Vacant  
Vice Chair: Vacant

**Finances:**

Opening balance: N/a  
Expenses:  
Closing Balance:  
Amount of Float Top up being requested:  
FSO Invoices (if applicable):

**Subcommittee Activities and Optional Comments:**

**Policy Chairperson**

Vacant

## **Literature Chairperson**

No report recorded

## **H&I Chairperson**

No report recorded

## **PR Chairperson**

Passed on posters for homegroups to take back

## **Newsletter Chairperson**

Waiting to finalize new newsletter and will send to veters monday night. Trying to have copies ready to go by friday night 01/09/2023

## **Convention Chairperson**

First Meeting Convention Committee GCANA 2024 via Zoom (26/08/23) 4pm

Participants: 8

Reading of Service Prayer

Reading of 12 Traditions and Concepts

Acknowledgement of country.

Agenda

Service Positions

(Reading of overall responsibility for each position. Eg: Attending Committee Meetings).

Vice Chair: Clean time 2 years

Nominated, seconded, and voted in

Registration: Clean Time 2 Years

Nominated, seconded, and voted in

Programming: 3 years

Nominated, seconded, and voted in

Arts and Graphics: 1 year clean

Nominated, seconded, and voted in

Secretary: 1 year clean

Nominated, seconded, voted in

Positions Vacant

Treasurer - 4 Years Clean Time

Merchandise- 2years Clean Time

Entertainment 2 Years clean time

Convention Information 6 months

Hall Organiser 6 months.

## **Group Reports**

GSR/Alt GSR Name: ██████████

Report Date: 2023-08-27

Group Name/Location: 6 lawson Street How It Works And why

Meeting Day/Time: Wednesday 11am

Average Weekly Attendance: 15

Trusted Servant Topics: Literature is needed

All other positions filled

Atmosphere of Recovery: We have a beginners group that is in changing to the in-depth of our step work.

We work 1 to 3 in this book, forever helping the new comer to understand the importance of building the foundation of NA

Also now expanding with 4 to 6 to go abit further in self, and to gain more of a concept of higher power and the importance it is to have the steps.

Other Topics : We have had to move venues

We are now in the community centre at 6 lawson Street

G2 will need to be added to the meetings list

Aswell there is paid parking in the parking area connected to the community centre

But we have day pass parks to hand out to everyone so no one gets booked.

Opening Balance: 255.10

Total Monthly Collection: 157.25

Rent Paid: 210.00

Other Expenses: 73.50

Other Expenses Description: New venue rent

Prudent Reserve (Remaining Balance): 128.85

GSR/Alt GSR Name: Position Vacant

Report Date: 2023-08-27

Group Name/Location: Hey hey it's Saturday NA! Burleigh Waters

Meeting Day/Time: Saturday 10.00 am

Average Weekly Attendance: 12

Trusted Servant Topics: Three active members- Secretary & Treasurer positions filled. Sharing responsibilities. Seeking new members to fill roles & responsibilities..

Atmosphere of Recovery: Continuing consistent format using NA approved literature to set topic and discussions. Group members communicate though Group consciences

Opening Balance: 73.70

Total Monthly Collection: 79.15

Rent Paid: 85.50

Prudent Reserve (Remaining Balance): 67.35

GSR/Alt GSR Name: XXXXXXXXXX

Report Date: 2023-08-27

Group Name/Location: Wednesday Guest speaker Topic

Meeting Day/Time: Wednesday 7pm

Average Weekly Attendance: 12

Trusted Servant Topics: yes

Opening Balance: 13.00

Total Monthly Collection: 50.00

Rent Paid: 87.99

Area Service Contribution: 00.00

Catering (Tea/Coffee etc): -0.01

Literature: -0.01

Other Expenses: 00.00

Area Secretary's Email Address: secretary.goldcoast@na.org.au

Prudent Reserve (Remaining Balance): -24.97

GSR/Alt GSR Name: [REDACTED]

Report Date: 2023-08-27

Group Name/Location: Mermaid Womens Meeting

Meeting Day/Time: Thursday 6:30 pm

Average Weekly Attendance: 15

Trusted Servant Topics: Yes

Atmosphere of Recovery: Guest Speaker (monthly)

READ CARDS

KEY TAGS

Opening Balance: 213.05

Total Monthly Collection: 118.55

Area Service Contribution: 50

Catering (Tea/Coffee etc): 50

Prudent Reserve (Remaining Balance): 231.60

GSR/Alt GSR Name: [REDACTED]

Report Date: 2023-08-27

Group Name/Location: Palm Beach steps

Meeting Day/Time: Thursday 7:30 8:45

Average Weekly Attendance: 21

Trusted Servant Topics: Yes

Atmosphere of Recovery: Steps meeting so we try and keep it focused on the step.

Opening Balance: 240

Total Monthly Collection: 140

Rent Paid: 150

Area Service Contribution: 30

Prudent Reserve (Remaining Balance): 200.00

GSR/Alt GSR Name: ██████

Report Date: 2023-08-27

Group Name/Location: Burleigh beginners

Meeting Day/Time: Monday 6

Average Weekly Attendance: 40

Trusted Servant Topics: New hg member this week

Positions mostly filled, responsibilities filled.

Only issues are there isn't much in terms of donations, 95% of the visitors are newcomers from rehabs so don't put money in. Group members put in cash when needed.

Atmosphere of Recovery: Tea and coffee

Prudent Reserve (Remaining Balance): 0.00



GSR/Alt GSR Name: [REDACTED]

Report Date: 2023-08-27

Group Name/Location: Saturday Night Live

Meeting Day/Time: 7:30pm Saturday Night

Average Weekly Attendance: 40

Trusted Servant Topics: The only vacant position is Alt. GSR. All other positions are filled and everyone is doing their work well.

Atmosphere of Recovery: As per previous reports

Other Topics : What about doing an ahoy worship soon!?

Opening Balance: 85.15

Total Monthly Collection: 133.2

Rent Paid: 85.1

Area Service Contribution: 50

Other Expenses Description: n/a

Prudent Reserve (Remaining Balance): 83.25

**KEEP DOING SERVICE :)**