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| C:\Users\Bonnie\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\56A98819.tmp |
| Board Meeting | 6/4/207:30pm |

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| Service Prayer: | *God grant us the knowledge that we may work according to your divine precepts. Instill in us a sense of your purpose. Make us servants of your will and grant us a bond of selflessness, that this truly be your work, not ours: and that no addict anywhere need die from the horrors of addiction.* |
| Facilitator: | Matt | Minutes: | Bonnie |

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| Attendees: | Michael, Bonnie, Tony, JJ, Meredith, Cameron, Matt, Jason T |
| Apologies: | Enter apologies here |

# Minutes

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| Agenda item: | COVID19 – website updates etc | Presenter: | Tony |

#### Discussion:

#### Important that we should not be having any physical meetings. We should be following all the Government instructions about this. The website should have “temporarily suspended” against every meeting. Groups can decide whether to put the link to the meeting or not on the website. Its important to take this seriously as there are a number of vulnerable people in the rooms. IT committee appear to be placing up notices and supporting meetings going online. What’s the WSC’s take on the situation? – they are meeting via zoom. Taking a wait and see approach. Issues of fund flow right now, particularly for low income countries. How are groups fund flowing while meeting online? Some groups sharing bank account details to allow transfer of 7th trad funds during the online meeting. Issue of “non-members” joining online meetings causing troubles.

#### Conclusions:

Everything up in the air, difficult to know what will happen for NA meetings/ service meetings / events. Or how long lock down will last.

| Action items | Person responsible | Deadline |
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| * Inform groups that they can provide Bank Account to members to transfer 7th tradition during meetings – create a notice for website/ GSF’s etc. Info on website.
 | JJ | 13/4/20 |
| * Devise etiquette for online meeting procedures – distribute via website /GSF’s etc.
 | Matt | 13/4/20 |

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| Agenda item: | Service structure review | Presenter: | Tony |

#### Discussion:

#### Some questions to review service structure have been developed was shared with David S during a Microsoft Teams meeting. Currently we are delayed on this one due to COVID19.

| Action items | Person responsible | Deadline |
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| Agenda item: | Outreach Toowoomba | Presenter: | Cameron |

#### Discussion:

#### Last event to deliver a workshop a Toowoomba was cancelled due to COVID19. Encouraging some members from the area to join the Board even if just to observe. Considering doing a virtual version of the workshop/meeting for Toowoomba. Cameron still receiving phonecalls from Toowoomba phoneline. Needs to figure this out with Bruce (IT). Cairns phoneline is working. Brisbane’s phoneline is working. Cameron has met with Regional Outreach and is positive about working with her in future.

| Action items | Person responsible | Deadline |
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| * Cam to follow up with IT about Toowoomba phoneline
 | Cam W | Enter deadline here |
|  | Enter person responsible here | Enter deadline here |
| * Enter action items here
 | Enter person responsible here | Enter deadline here |

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| Agenda item: | Convention | Presenter: | None |
| Discussion: |  |  |  |
| Convention – cancelled due to COVID19Conclusions:.

| Action items | Person responsible | Deadline |
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| Agenda item: | Website / Phoneline | Presenter: | Meredith/ Jason T |
| Discussion: |  |  |  |
| Phoneline – Cam, issues with the Toowoomba phoneline. Website – Welcome page. Providing more information about the Board etc… Jason has put together some information and has sent it out for Board members to look at and review / provide feedback. Meredith to coordinate updates and send through to members to update.

| Action items | Person responsible | Deadline |
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| * Meredith to send out info to members with requests to write different parts.
 | All board members | Ongoing. |
| * Enter action items here
 | Enter person responsible here | Enter deadline here |
| * Enter action items here
 | Enter person responsible here | Enter deadline here |

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| Agenda item: | H & I Hub Update | Presenter: | Meredith, Chair of Hub |
| Discussion: |  |  |  |
| Cannot carry out any H & I due to COVID19. H&I Hub will continue to meet online and work out systems etc. Investigating online H&I meeting options – interest from HADS and working through internet issues with Moonya. Invited Logan House – but its currently empty. Literature sent out to Wacol today. Hub meeting happening third Thursday of the month – advertised on the website.

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 | Enter person responsible here | Enter deadline here |
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| Agenda item: | PI / PR Update | Presenter: | Bonnie |
| Discussion: |  |  |  |
| PR efforts recently – confusion around recent distribution process of the fliers and other materials. Issue of process and why this project did not go through the Board so that we could oversee its progress. Do we need a PR person in Brisbane – this is likely. Meredith H & I continue to works directly with Pete PR to get online meetings going.Conclusions:none

| Action items | Person responsible | Deadline |
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| * Tony to chat with Peter to discuss this process
 | Tony | May |
| * Enter action items here
 | Enter person responsible here | Enter deadline here |
| * Enter action items here
 | Enter person responsible here | Enter deadline here |

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| Agenda item: | LSC planning / Service Communications Proposal | Presenter: | Bonnie |
| Discussion: |  |
| Discussion of proposal for Brisbane local service meeting. Can we discuss this with other members and follow up? |
| Conclusions:Enter conclusions here.

| Action items | Person responsible | Deadline |
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| * Members to discuss amongst and bring back ideas
 | Board  |  |

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| Agenda item: | Regional area committee meeting | Presenter: | Tony |
| Discussion: |  |  |  |
| Carried over to next meetingConclusions:

| Action items | Person responsible | Deadline |
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| Agenda item: | Treasurer | Presenter: | Michael |
| Discussion: |  |  |  |
| . Carried over to next meetingConclusions:.

| Action items | Person responsible | Deadline |
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| Agenda item: | Emails and other new business | Presenter: | Various |
| Discussion: |  |  |  |
| Southside Unity Day – JJ: concerns about financial transparency. Michael B to follow up.PO Box – Jason : Carried over to next meetingPossible to set up regular meeting online for all Northern Australia? – Cameron. New sub Account for Rainbow recovery – Jason : * Agreed to create a new sub account for Rainbow Recovery with the following people as signatories, with a minimum of two (2) of these to sign:

(info deleted to protect privacy/security)Conclusions:Agreed to open the sub account for Rainbow Recovery per discussion.

| Action items | Person responsible | Deadline |
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| * Open sub account via Westpac
 | Michael B | 4th May 2020 |
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# Next Meeting

#### Next meeting date and time:

May 4th 2020 7:30pm

**Carried over / continuing Agenda items:**

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| Agenda item: |  | Presenter: |  |
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| Agenda item: |  | Presenter: |  |
| Agenda item: |  | Presenter: |  |
| **Standing Agenda Items:** |
| Agenda item: |  | Presenter: |  |
| Agenda item: |  | Presenter: | ? |
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