# Subcommittee Details:

Chair:

Vice Chair:

Have you attended an RSC?

How many members does your subcommittee have?

Since the last ARSC how many teleconferences/subcommittee meetings have you held?

What is the average attendance?

Are you in contact with any relevant Area Subcommittee Chairs? If so, please provide details.

# Finances:

Opening balance:

Expenses:

Closing Balance:

Amount of Float Top up being requested:

# Subcommittee Activities and Optional Comments:

What successes have you had?

What struggles have you had?

What are the upcoming projects your subcommittee have planned?

Is there any support or guidance the Region can provide your Subcommittee?

Are there any announcements you would like RCM’s to take back to their Area in relation to your Subcommittee?

What has worked well in your Subcommittee and what challenges has your Subcommittee faced?

As the Chair, what has worked well and what challenges have you experienced?

Discussion Topics for the RSC?

Any other comments?

**Please attach any proposals from your Subcommittee to this report.**