

**LINK FOR APRIL 26 2022 GSR REPORTS IS HERE:**

<https://forms.gle/eHaUvDU3XJq78bfN6>

**TO UPDATE YOUR MEETING ON THE NA WEB SITE, GO HERE:**

<https://www.na.org.au/multi/meeting-update-form/>

**NA SOUTHERN AREA SERVICE COMMITTEE**

**Saturday March 26, 2022**

**ZOOM**

**Meeting commenced at 4.30pm.**

Chair opened the meeting at 4.30pm with the Service Prayer.  
The 12 Concepts for NA Service were read by GSR Newtown.  
The 12 Traditions of NA were read by GSR PM Pymont.

**Welcome and Introductions**

Chair invited members to introduce themselves:

IT Admin Chair, Southern Area and GSR for Tuesday 8pm LGBTQI+ Steps 1, 2,3  
Online

GSR, Glebe Womens Monday PM

GSR Tuesday Night Steps and Traditions

GSR, Wednesday PM Pymont

CO-GSR, Wednesday 8pm Newtown

GSR, Thursday 8pm Annandale

GSR Dulwich Hill Sat 7pm

GSR, Sunday 2pm Newtown

**Minutes as true and accurate from previous meeting**

Resolution proposed and seconded and passed.

**Apologies**

H&I representative

Policy Chair, Southern Area

Secretary

Treasurer, Southern Area (& GSR on behalf of Annandale Thursday 8pm)

H&I Coordinator, Southern Area

RCM, Southern Area

GSR Rainbow Room

**RCM Report**

- See RCM Report Attached.

**YIS.**

### **H&I REPORT**

- H&I Report SSACs as of 26th March 2022.
- See H&I Report Attached.
- **REQUEST FOR GSRs** TO TALK ABOUT H&I AT THEIR GROUPS TO ENCOURAGE INVOLVEMENT AS THERE ARE SOME POSITIONS AVAILABLE.

YIS.

### **IT REPORT**

- **REQUEST FOR GSRs** TO USE THE MEETING UPDATE FORM SO THE DETAILS FOR THEIR MEETING CAN BE UPDATED ON THE NA WEBSITE.

**TO UPDATE YOUR MEETING ON THE NA WEB SITE, GO HERE:**

<https://www.na.org.au/multi/meeting-update-form/>

- Incumbent's term concludes in two (2) months.

YIS.

### **TREASURER'S Report**

- Please refer to TREASURER'S REPORT, below.

YIS.

### **GSRs REPORTS**

#### *GSR Thursday 8pm Annandale*

- Meeting back face to face from 31st. Offering tea and coffee. Fund flow \$100 to Area. Strong attendance.

#### *Co-GSR, Wednesday 8pm Newtown*

- Low numbers/no rehabs attending. Discussing return to tea and coffee, and filling some vacant positions. No fund flow as we need to pay rent 6 months in advance.

#### *GSR Dulwich Hill Sat 7pm*

- Face to face only, averaging in 20s attendance, Fund flow of \$20 to area. Would like more women to attend,

#### *GSR Wed PM Pyrmont*

- 20 people attending on ZOOM, and 10 group members (inc. one international)
- Discussing the potential of going hybrid.
- Zoom booming being managed, and rotating service positions to give newcomers a go at service

## SSASC MARCH 26 2022 MEETING MINUTES

- For the Sydney Convention - could people please call out artists to create something for the Art Auction.

### *GSR Glebe Womens Evening, JFT*

- 18-25 women attending the meeting on ZOOM
- All positions are filled

### *GSR Tuesday Night Steps and Traditions*

- Consistent numbers with some rehab attendees
- All positions are filled
- Strong meeting

### *GSR Newtown Sunday 2pm*

- Rent paid up for the next three months
- Fund flow of \$60 to Area
- 10-15 people in attendance

### *GSR for Tuesday 8pm LGBTQI+ Steps 1, 2,3 Online Only*

- Continued to have regular attendance (numbers can range around 20-30); managing bombers as Pyrmont does. Display PAYPAL/QR code. All donations go directly to Area so no fund flow.

Please refer to Attachment GSRs REPORTs

## **OPEN SERVICE POSITIONS**

As per website, [here](#).

- Chair, Vice Chair, IT ADMIN, PI and Treasurer are all open.

## ACTION ITEMS

- GSRs to spread the word.
- Chair will put a link on RECOVERY NOTICEBOARD for OPEN POSITIONS.

## **OLD BUSINESS**

### **Position Descriptions**

#### IT CHAIR

- Incumbent advises that not overly difficult, managing ZOOM accounts to consolidate, updating a wordpress site, meetings update

#### RESOLUTION

Position description passed by meeting.

#### TREASURER

#### RESOLUTION

Position description passed by meeting.

## SSASC MARCH 26 2022 MEETING MINUTES

CHAIR

### RESOLUTION

Position description passed by meeting.

POLICY: QUORUM and VOTING

2 proposals:

ADMIN voting with GSRs do not reach a quorum; need 4 GSRs

6 GSRs and two area reps to constitute a quorum

### RESOLUTION

That the policy be amended to six (6) GSRs and Two Areas constitute quorum.

Policy amendment passed by meeting.

## **NEW BUSINESS**

### **A. Payment of ZOOM**

1. Currently ZOOM is paid for by Chair (via her PAYPAL account) and reimbursed monthly
2. Proposal is that ZOOM is now paid for by Southern Area PAYPAL Account

### RESOLUTION

ZOOM to be paid out of Southern Area's Paypal Account.

Passed by meeting.

### **B. Commonwealth Bank Account**

1. Very complicated to get people to be co-signatories.
2. Westpac Community Solutions may be an alternative, and is currently being used by other service committees.
3. To manage transition, we would have to keep both accounts for a period of time.

### RESOLUTION

Meeting agreed by vote to start the transition process to a Westpac Community Solutions account.

### **C. PRUDENT RESERVE TO SUPPORT RENTS DURING COVID**

1. Do we need to continue, cease or pause 'til money gets depleted?

### RESOLUTION

Meeting agreed by vote to stop flowing money to the account, but continue to keep the money available.

### **D. FUND FLOW**

Proposal \$2885.46c

### RESOLUTION

Meeting agreed to fund-flow the amount proposed by the Treasurer.

SSASC MARCH 26 2022 MEETING MINUTES

**Next Meeting 26th April MARCH 2022 on ZOOM  
Meeting closed with the Serenity Prayer at 5.30pm.**

**Report to Southern Sydney Area Service Committee (SSASC)  
From Southern Sydney Area Regional Committee Member (RCM)  
March 2022 ARSC**

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This month's report has 3 sections:

1. Australian Region Service Committee (ARSC)2022
2. March 2022 Metro Meeting

**1. March 2022 ARSC**

The Australian Regional Service Committee (ARSC) met virtually for two full days over the first weekend in March. I have outlined the key topics covered below but if anyone would like more information please let me know.

**Day One**

- Reports.
- All RCMs have joined a subcommittee and we had subcommittee meetings on the first day (I joined the NA today subcommittee).
- Discussion - APF (asia pacific forum) fund flow discussed. RD raised concern that the financial reports provided by APF are not detailed enough and the concerns have been raised a few times with APF and not yet rectified. All RCMs were provided with the reports, and a decision was made the next day. (There is no sign of any funds going missing, however the planning and reporting could be more prudent.) I can provide the financials to those interested. The issue is that there is a lot of information presented in multiple ways that doesn't have the same level of details that we are accustomed to. For example - for the past 5 years admin expenses are stated at 3000. No further info is given. We expect that the 3000 - would be more detailed and list the services (ie zoom, other specific expenses), and there is also an expectation that the figure would change from year to year to reflect the actual cost. We voted to fund flow 1500 (base agreement per quarter, and not the third of the remainder of the excess funds as we have done previously.)
- Day 2  
Interim Cat and Car - RCMs voted to approve all 5 motions. RCMs also granted the RD and AD a vote of confidence from Australia (meaning if new info is presented to World and they see fit they may change their vote.)
  - 1) continue the moratorium of the inspection clause to 2023 ( currently World have a workgroup updating the FIPT (fellowship intellectual property trust) rules. Currently FIPT states any one single region can request the inspection of all financial documents. All other decisions require a 2/3 majority. Given that the 2/3rds majority is reasonable, to incur upwards of 100000 cost of the inspection - no one region alone should have that power.
  - 2) Extend the World Board members terms due to COVID
  - 3) extend the terms of 3 HRP (Human Resource Panel) and Cofacilitator (1) also due to COVID
  - 4) approve the draft SPAD
  - 5) approve the 1 year budget.

Day 2 also an IT presentation occurred (all RCMs were given a tutorial in Microsoft Office).

## SSASC MARCH 26 2022 MEETING MINUTES

**Nominations occurred.** 2 out of 3 nominations did not get approved due to the conflicts that occurred in their previous service terms and Region not being satisfied with a lack of acknowledgement on their behalf and their commitment to change the way service is performed. Ultimately an ability to accept the decision of a group conscience when you disagree with the decision is an essential quality for service at Region.

### **2.Feedback from the Metro Meeting**

Metro is an administration committee of the four Sydney Areas who have agreed to work together to coordinate services across Sydney including the Convention, H&I, Phonenumber and PR.

Every month the four Sydney metropolitan RCMs and office bearers meet. This month I attended the Sydney Metro Committee Meeting or 'Metro'.

Eastern and Southern RCM attended the March 2022 Metro. The North is currently recruiting for the RCM position and the West has an alt RCM who did not attend.

The key issues covered at Metro this month were:

#### **1. Women's Retreat**

Voted to reimburse a member who put down a deposit for a venue at Stanwell Tops. The Budget will be presented to Metro at the next meeting.

#### **2. Fund Flow to Region occurred**

Metro has been receiving less funds, partially due to the South not having a quorum to fund flow.

Some funds were reserved for the women's retreat as we may not be able to cover their request next month given the current fund flow.



## **Narcotics Anonymous<sup>®</sup>**

### **Australian Regional Service Committee**

#### **Update on Squares as of 10 June 2021**

#### **From the Legal Incorporation Workgroup – to all RCMs**

Below is a summary of a presentation that was given to the Members of the Australian Regional Service Committee (ARSC) of Narcotics Anonymous (NA) in June 2021.

The Square Company (Square) had previously advised NA in December 2020 that Incorporated and Unincorporated Associations were not supported for payment processing within the Square App.

In May 2021, the Legal Incorporation Workgroup (LIW) noticed via the website that Square was now able to support Incorporated and Unincorporated Associations.

The LIW had two meetings with a Square Account Executive who specialises in helping Associations, to see if there may be a solution for NA to implement Squares across up to 700 Meetings and 19 different Areas.

NA at a Regional level is now an Incorporated Association and Registered Charity with one Australian Business Number (ABN). The legal name for the Australian Regional Service Committee (ARSC) is now the Regional Service Body of Australia Incorporated (RSBoA Inc). Meetings and Areas remain as Unincorporated Associations.

Currently it is possible to have up to 500 Squares registered with one ABN, however, the Management Committee of the RSBoA Inc would have to take full legal responsibility for those Squares, as well as managing the allocation and ongoing updates to Squares used by Meetings and Areas.

Whilst there is a solution for Areas to manage the allocation and ongoing updates to Squares used by Meetings by setting up 'Locations' at a cost of \$7,560 per year should all Areas choose to participate, it still does not absolve the RSBoA Inc of the legal responsibility for the Squares.

If there was any misuse of the Square, e.g. a Trusted Servant knowingly or unknowingly used a Square to accept funds from a stolen card, the Region may then become liable for returning those funds to the rightful owner (subject to a review by the Square Risk Team). They may also have to get involved in legal or criminal action that results.

Under this solution, there is no responsibility put on the Trusted Servants using the Square, and no financial benefit is realised by the Meeting or Area, as monies collected from Squares registered under the RSBoA Inc would have to go into the central Regional Account. Fund flow to Meetings and Areas may suffer as a result.

The Management Committee of the RSBoA Inc have confirmed that they would not be willing to take on the legal responsibility and associated risks of Squares for use at Meetings and Areas registered under the name of the RSBoA Inc.

Square has confirmed that there is no way to register a Square under the name of a Meeting or Area without an ABN. The Region can in no way support Meetings or Areas registering their own ABN's to facilitate registering a Square, as it creates an additional layer of legal compliance requirements. Meetings or Areas that register an ABN would need to submit income tax returns and pay income tax if over \$416.00 was collected in a financial year, unless formal income tax exemption is sought.

Meetings and Areas who choose to register their own ABN may be opening themselves up to ongoing obligations and risks that far outweigh the benefits of having a Square available to take 7<sup>th</sup> Tradition contributions.

The LIW will continue to keep you updated on any developments or new App innovations as they become aware of them, either from Square or other providers.

In the meantime, it is recommended that Meetings and Areas continue on with 7<sup>th</sup> Tradition practices, encouraging Members to make direct contributions into Meeting and Area bank accounts.

Please contact the Legal Incorporation Workgroup if you need any further information or assistance.

# SSASC MARCH 26 2022 MEETING MINUTES

## OPENING REPORT TO ARSC March 2022

Opening Balance (as at 30/11/2021) \$41,992.72

DATE INCOME Amount \$19,329.39 NOTES

04/12/2021 Fund Flow Sydney Metro 600.00 \$ Cash receipt # 386431  
20/12/2021 Fund Flow Blue Mountains 800.00 \$ Cash receipt # 386432  
20/12/2021 Fund Flow Central Coast 1,178.50 \$ Cash receipt # 386433  
22/12/2021 Fund Flow Wodonga Women's Meeting 52.00 \$ Cash receipt # 386434  
11/01/2022 Fund Flow NSW South Coast Area 300.00 \$ Cash receipt # 386435  
14/01/2022 Fund Flow Far North Coast Area 991.05 \$ Cash receipt # 386436  
17/01/2022 Fund Flow Far North Coast Area 778.55 \$ Cash receipt # 386437  
21/01/2022 Fund Flow Blue Mountains Area 800.00 \$ Cash receipt # 386438  
27/01/2022 Fund Flow Wodonga Meeting 62.00 \$ Cash receipt # 386439  
30/01/2022 Fund Flow Member - JS 20.00 \$ Cash receipt # 386440  
30/01/2022 Fund Flow - Eastern Sydney Area 1,581.98 \$ Cash receipt # 386441  
02/02/2022 Fund Flow Northern Sydney Area 1,103.03 \$ Cash receipt #386442  
04/02/2022 Fund Flow Northern Australia Area 5,000.00 \$ Cash receipt #386443  
06/02/2022 Fund Flow Member JS 20.00 \$ Cash receipt #386444  
06/02/2022 Fund Flow Sunshine Coast Area 1,200.00 \$ Cash receipt #386445  
15/02/2022 Fund Flow Central Coast 623.20 \$ Cash receipt #386446  
18/02/2022 Fund Flow NSW South Coast 150.00 \$ Cash receipt #386448  
21/02/2022 Fund Flow Far North Coast Area 801.55 \$ Cash receipt #386447  
27/02/2022 Fund Flow Eastern Sydney Area 1,767.53 \$ Cash receipt #386449  
28/02/2022 Fund Flow Gold Coast Area 1,500.00 \$ Cash receipt #386450

DATE EXPENSES ARSC MEMBER TRAVEL \$0.00

DATE EXPENSES PER DIEMS \$0.00

DATE EXPENSES OTHER \$31,094.71

06/12/2021 Bookkeeper final payment \$510.00  
06/12/2021 Tech Support for December ARSC \$652.50  
06/12/2021 Twilio Top Up \$700.00  
06/12/2021 Fund Flow to APF \$8,728.42  
07/12/2021 Fund Flow to NAWA \$16,956.80  
08/12/2021 NAB Connect Fee \$0.75  
22/12/2021 BackWup Annual Fee \$56.97  
04/01/2022 NAB Connect Bank Fee \$0.25  
19/01/2022 Twilio Top Up \$700.00  
24/01/2022 IT Annual Subscriptions - Envato Theme and Events \$200.00 \$200 transfer to Wise Debit Card for Theme \$53 AUD and Events \$48.93 AUD 02/02/2022 NAB Connect Bank Fee \$41.00  
03/02/2022 Adobe Pro DC Subscription for 1 year \$263.87  
08/02/2022 Association Liability Insurance Renewal \$1,783.65  
23/02/2022 Twilio Top Up \$500.00  
24/02/2022 NAB Connect Bank Fee \$0.50

TOTAL EXPENSES \$31,094.71

CLOSING BALANCE (as at 28 February 2022) \$30,227.40

## Report to Southern Sydney Area Service Committee (SSASC)

From **IT Admin**

**March 2022**

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This month's report has 6 sections:

1. Zoom
2. SSASC Meetings List
3. NA Website
4. Google Drive, Google Groups and email accounts
5. End of Term
6. Next Actions for decision by the committee

### **1. Zoom**

Metrics for comparison.

Month	# active meetings	# meetings held	# people attended	(length) minutes	(length) hours
December (27 Nov – 25 Dec) <a href="#">[29 days]</a>	17	52	1040	4246	70 hours 42 minutes
January (26 Dec – 28 Jan) <a href="#">[34 days]</a>	15	58	1794	5498	91 hours 38 minutes
February (29 Jan – 25 Feb) <a href="#">[28 days]</a>	16	58	1399	5064	84 hours 24 minutes
March (26 Feb – 25 Mar) <a href="#">[28 days]</a>	13	46	1074	4248	70 hours 48 minutes

The number of zoom accounts was reduced from 5 to 3 at the beginning of March.

### **2. SSASC Meetings List**

Metrics for comparison.

Month	Virtual	Hybrid	In Person	Temporarily Closed	Total
October	26	1	3	9	39
November	21	3	5	8	37
January	18	0	13	7	38
February	12	5	19	7	43
March	9	4	18	7	38

The Blackwattle Bay pop up has closed.

Please ensure that meeting changes are notified to the NA website for updating by submitting a meeting update form, which can be found here:

<https://www.na.org.au/multi/meeting-update-form/>

### **3. NA Website**

The H&I page has been published.

## SSASC MARCH 26 2022 MEETING MINUTES

A decision needs to be made if there will be separate Secretary and Treasury web pages, or if the minutes from the Secretary is sufficient as it includes all reports.

A decision needs to be made if all names will be redacted from the minutes before being posted to the website.

### **4. Google Drive, GoogleGroups, and email accounts**

Nothing to note.

### **5. End of Term**

My last meeting as IT Admin is the May SSASC meeting. Please start advertising the position.

### **6. Next Actions for decisions by the committee**

- Please ensure that meetings changing any details – returning to in person meetings or changing to hybrid or opening in a new location – should submit a meeting change form on the NA website at: <https://www.na.org.au/multi/meeting-update-form/>.
- A decision needs to be made if there will be separate Secretary and Treasury web pages, or if the minutes from the Secretary is sufficient as it includes all reports.
- A decision needs to be made if all names will be redacted from the minutes before being posted to the website.
- Advertise the IT Admin position as being available for election during the May meeting.

Yours in Service

SSASC MARCH 26 2022 MEETING MINUTES

SSASC **Treasurer** report 25 Feb to 25 March 2022

<b>Opening balance 25 Feb 2021</b>	\$4,199.08
7th Tradition donations 25 Feb to 25 March inc. PayPal amount of \$9.76	\$860.86
Transfer 7th Tradition to Metro (no quorum so no transfer)	\$0.00
Bank charges	\$0.00
Zoom (reimbursement to member for amounts paid in Dec, Jan and Feb)	(\$346.35)
<b>Closing Balance 25 March 2022</b>	<b>\$4,713.59</b>

Prudent Reserve	(\$300.00)
Activities Committee reserve	(\$500.00)
Zoom reserve for next month (now 3 x S area zoom accounts)	(\$69.27)
Room rental reserve for S Area committee (on hold)	\$0.00
Room rental reserve for S Area meetings cumulative total (see below for breakdown of monthly amounts)	(\$958.86)
<b>Total reserve</b>	<b>(\$1,828.13)</b>

**AVAILABLE FUNDS** **\$2,885.46**  
**Treasurer recommends \$2,885.00 transfer to metro**

**Prudent reserve of 10% per month for room rentals from Aug 2021**

Month	10% of 7 <sup>th</sup> Tradition	Cumulative total
March 2022	\$86.09	\$958.86
Feb 2022	\$142.01	\$872.77
Dec 2021 and Jan 2022	\$133.64	\$730.76
Nov 2021	\$80.42	\$597.12
Oct 2021	\$156.70	\$516.70
Sept 2021	\$99.00	\$360.00
Aug 2021	\$261.00	\$261.00

**Update re S Area PayPal account (same as at last area)**

Nothing to report at this point.

**7<sup>th</sup> to Southern Area by month from Feb 2020 onwards:**

March 2022	\$860.86	(inc. \$9.76 from PayPal)
Feb 2022	\$1,420.16	(PayPal will be included next month)
Jan 2022	\$1,336.36	(\$59.16 via PayPal)
Nov 2021	\$804.21	(\$20.27 via PayPal)
Oct 2021	\$1,567.37	(\$175.39 via PayPal)
Sept 2021	\$996.52	
August 2021	\$2,613.86	
July 2021	\$1,503.11	

## SSASC MARCH 26 2022 MEETING MINUTES

June 2021	\$945.00
May 2021	\$1,767.55
Apr 2021	\$699.00
Mar 2021	\$1,475.00
Feb 2021	\$2,901.85
Jan 2021	\$468.50
Dec 2020	\$468.50
Nov 2020	\$1,208.80
Oct 2020	\$1,246.61
Sept 2020	\$1,179.90
August 2020	\$1,033.00
July 2020	\$972.92
June 2020	\$632.19
May 2020	\$2,303.16
April 2020	\$1,569.75
March 2020	\$1,525.00
Feb 2020	\$1,025.00

**7<sup>th</sup> TRADITION DONATIONS to Southern Area bank  
account**

**USE NOTE WHEN DONATING -**



**PayPal identifier:**

**southsydneyarea1@gmail.com**

**Or scan QR code below**

**ACCOUNT:**

**Southern Area Service  
Committee**

**BSB: 062021**

**ACC. No.: 10079579**



***Scan. Pay. Go.***

**Minimum recommended donation is \$3 because PayPal charges a fee**

**No fees when donating directly to Southern Area bank account**

SSASC MARCH 26 2022 MEETING MINUTES

**GSRs REPORTS**

What is your position?	Suburb of your meeting	Day of the week	Time of the meeting	AM/PM	Attendance	Positions available	Contributions	Report
GSR	Ultimo	Tuesday	20:00	PM	10-20	All filled	No contribution this month	Everything going well! Well attended mostly, even through imclement weather. Rehabs coming. Strong meeting
GSR	online	Tuesday	08:00	PM	20-30	all ok	made directly to SSASC	Meeting is going along great. We've implement security settings similar to Pymont and that has helped to control zoom bombers very well. We just remove them if they start acting up.