



Narcotics Anonymous.
 Australian Regional Service Committee

ARSC Meeting Minutes
November 9th and 10th, *In Person*

Location:	Broadbeach Cultural Centre Hooker Blvd &, Sunshine Blvd, Broadbeach Waters QLD 4218		
Date:	Saturday 9 th and 10 th November 2024		
Meeting Commenced:	Saturday @ 9:04am (AEST)	Meeting Finished:	Saturday @ 5:01pm
	Sunday @ 9:04am (AEST)		Sunday @ 5.00pm
Chair:	██████████	Vice Chair:	██████████

POSITION	NAME	DAY 1 SESSION 1	DAY 1 SESSION 2	DAY 1 SESSION 3	DAY 1 SESSION 4	DAY 2 SESSION 1	DAY 2 SESSION 2	DAY 2 SESSION 3	DAY 2 SESSION 4
REGIONAL COMMITTEE MEMBERS (RCMS)		Opening Items & Reports/SP Update	Delegate Team: Website, IDT, FAQ, Survery	Workshop: Revitalising Service Committees	Discussion Period	Area and Subcommittee Highlights and Challenges	Elections and AGM (RSBoA)	Delegate Team Discussion / World Board Update	New Business and Closing Items
Blue Mountains and Central West RCM									
Blue Mountains Alt RCM									
Canberra RCM	██████	P	P	P	P	P	P	P	P
Canberra Alt RCM									
Central Coast RCM	██████████	P	P	P	P	P	P	P	P
Central Coast Alt RCM									
Coffs Coast RCM	██████████	AP	AP	AP	AP	AP	AP	AP	AP
Coffs Coast Alt RCM									
Far North Coast RCM	██████	P	P	P	P	P	P	P	P
Far North Coast Alt RCM									
Gold Coast RCM	██████████	P	P	P	P	P	P	P	P
Gold Coast Alt RCM									
NA Online Australia RCM	██████████	AP	AP	AP	AP	AP	AP	AP	AP
NA Online Australia Alt RCM	██████████	AP	AP	AP	AP	AP	AP	AP	AP
NA Online Australia Acting RCM	██████	P	P	P	P	P	AP	Ap	AP
Newcastle & Hunter Valley RCM									
Newcastle & Hunter Alt RCM									
Northern Australia RCM	██████	P	P	P	P	P	P	P	P
Northern Australia Alt RCM									



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South Australia RCM									
South Australia Alt RCM									
South Coast RCM	████	P	P	P	P	P	P	AP	AP
South Coast NSW Alt RCM									
South West Victoria (SWV) RCM	████	AB	AB	AB	AB	AB	AB	AB	AB
South West Victoria (SWV) Alt RCM									
Sunshine Coast QLD RCM	██	P	P	P	P	AB	AB	AB	AB
Sunshine Coast QLD Acting RCM	██	AB	AB	AB	AB	P	P	P	P
Sunshine Coast QLD Alt RCM									
Sydney East RCM	████	P	P	P	P	P	P	P	P
Sydney East Alt RCM									
Sydney North RCM									
Sydney North Alt RCM	████	AB	AB	AB	AB	AB	AB	AB	AB
Sydney South RCM									
Sydney South Alt RCM									
Sydney West RCM	████	P	P	P	P	P	P	P	P
Sydney West Alt RCM	████	AB	AB	AB	AB	AB	AB	AB	AB
Victoria/Tasmania RCM	████	AP	AP	AP	AP	AP	AP	AP	AP
Victoria/Tasmania Alt RCM	████	P	P	P	P	P	P	P	P
Western Australia RCM	████	AB	AB	AB	AB	AB	AB	AB	AB
Western Australia Alt RCM									



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SUBCOMMITTEES		Opening Items & Reports	Delegate Team: Website, IDT, FAQ, Survey	Workshop: Revitalising Service Committees	Discussion Period	Area and Subcommittee Highlights and Challenges	Elections and AGM (RSBoA)	Delegate Team Discussion / World Board Update	New Business and Closing Items
Indigenous Chair	████	AP	AP	AP	AP	AP	AP	AP	AP
Indigenous Vice Chair									
Information Technology (IT) Coordinator									
IT Assistant Coordinator									
NA Today Chair	████	P	P	P	P	P	P	P	P
NA Today Vice Chair									
Outreach / Fellowship Development Chair	████	P	P	P	P	P	P	P	P
OR.FD Vice Chair									
Policy Chair	████	P	P	P	P	P	P	P	P
Policy Vice Chair									
Public Relations Chair	████	P	P	P	P	P	P	P	P
Public Relations Vice Chair	████	AB	AB	AB	AB	AB	AB	AB	AB
Strategic Planning Chair	████	P	P	P	P	P	P	P	P
Strategic Planning Vice Chair									
Fellowship Service Office Chair / Rep	████	AB	AB	AB	AB	AB	AB	AB	AB
Fellowship Service Office Chair / Rep	████	P	P	P	P	P	P	P	P
Public Officer	████	P	P	P	P	P	P	P	P
Sydney Metro Chair	████	AB	AB	AB	AB	AB	AB	AB	AB



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ADMINISTRATION COMMITTEE		Opening Items & Reports	Delegate Team: Website, IDT, FAQ, Survery	Workshop: Revitalising Service Committees	Discussion Period	Area and Subcommittee Highlights and Challenges	Elections and AGM (RSBoA)	Delegate Team Discussion / World Board Update	New Business and Closing Items
Chair	██████	P	P	P	P	P	P	P	P
Vice Chair	██████	P	P	P	P	P	P	P	P
Secretary	██████	P	P	P	P	P	P	P	P
Assistant Secretary	██████	P	P	P	P	P	P	P	P
Treasurer	██████	P	P	P	P	P	P	P	P
Assistant Treasurer									
Regional Delegate	██████	P	P	P	P	P	P	P	P
Alternate Delegate	██████	P	P	P	P	P	P	P	P
Workgroup Chairs		Opening Items & Reports	Delegate Team: Website, IDT, FAQ, Survery	Workshop: Revitalising Service Committees	Discussion Period	Area and Subcommittee Highlights and Challenges	Elections and AGM (RSBoA)	Delegate Team Discussion / World Board Update	New Business and Closing Items
Cashless 7 th Chair	██████	P	P	P	P	P	P	P	P
Archive Workgroup Chair	██████	AP	AP	AP	AP	AP	AP	AP	AP
OBSERVERS		Opening Items & Reports	Delegate Team: Website, IDT, FAQ, Survery	Workshop: Revitalising Service Committees	Discussion Period	Area and Subcommittee Highlights and Challenges	Elections and AGM (RSBoA)	Delegate Team Discussion / World Board Update	New Business and Closing Items
	██████	P	P	P	P	P	P	P	P
	██████	P	P	AB	AB	AB	AB	AB	AB
	██████	P	P	AB	AB	AB	AB	AB	AB
	██████	AB	P	P	AB	AB	AB	AB	AB
	██████	AB	AB	P	AB	AB	AB	AB	AB
	██████	AB	AB	P	AB	AB	AB	AB	P



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	█	AB	AB	P	AB	AB	AB	AB	AB
	█	AB	AB	P	AB	AB	AB	AB	AB
	█	AB	AB	P	P	P	AB	AB	AB
	█	AB	AB	P	P	P	AB	AB	AB
	█	AB	AB	AB	P	AB	AB	P	P
	█	AB	AB	AB	AB	P	P	P	P
	█	AB	AB	AB	AB	P	P	P	P

LEGEND

P = Present Ap = Apology Ab = Absent █ = Vacant

SUMMARY OF DECISIONS:

Item #:	Description:	Outcome:
1	Proposal - That the Australian Regional Service Committee (ARSC) reintroduce the Rotation Model and that as a result, all Administration and Subcommittee Chair and Vice Chair positions fall vacant every second July of the ARSC's two-year cycle; that general elections are held at said July meeting for all Administration and Subcommittee Chair and Vice Chair positions.	Endorsed
2	Proposal - To appoint DKM Accountants as the Auditor for the 2024-2025 Financial year at a cost of \$1980.00	Endorsed
3	Proposal - To make two updates to Section 5 of the RSBoA Inc Constitution relating to "Purposes of the Regional Service Body of Australia Incorporated".	Endorsed



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4	Proposal - All future July ARSC meetings to be face-to-face and based in Melbourne.	Lapsed
5	Proposal - To green light a budget for the archive working group	Endorsed
6	Proposal - H&I to separate from under the PR subcommittee and work towards forming as a separate subcommittee or working group	Endorsed
7	Proposal - That the Australian Regional Service Committee (ARSC) cover the costs of providing some small NA trinkets [Australian Region Badges] for the delegate team to give to APF participants/members during the upcoming APF Conference & APF Conference in Oman. (Feb 2025)	Endorsed

ELECTIONS:

Position	Clean Time Requirement	Nominee	Seconder	Outcome
Indigenous Vice Chair	2 Years	[REDACTED]	Sunshine Coast RCM	Elected
Policy Vice Chair	2 Years	[REDACTED]	South Coast RCM	Elected
SP Vice Chair	2 Years	[REDACTED]	Sydney East RCM	Elected

PLEASE REFER TO NEW-BUSINESS AND ELECTION SECTIONS CONTAINED WITHIN THESE MINUTES FOR FURTHER INFORMATION REGARDING PROPOSALS AND DECISIONS



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OPENING ITEMS

Acknowledgment to Country:

NA Australia acknowledges that we meet on Aboriginal Land. We recognize the strength, resilience, and capacity of Aboriginal and Torres Strait Island people.

Australia comprises many Aboriginal and Torres Strait nations. We would like to acknowledge all of the traditional custodians of the land within Australia.

We pay respects to Aboriginal and Torres Strait Elders past and present.

Service Prayer:

“God grant us knowledge so that we may serve in accordance with Your divine precepts, instil in us a sense of Your purpose, make us servants of Your will and grant us a bond of selflessness that this may truly be Your work, not ours, in order that no addict anywhere need die from the horrors of addiction.”

12 Traditions of Narcotics Anonymous:

1. Our common welfare should come first; personal recovery depends on NA unity.
2. For our group purpose there is but one ultimate authority— a loving God as He may express Himself in our group conscience. Our leaders are but trusted servants; they do not govern.
3. The only requirement for membership is a desire to stop using.
4. Each group should be autonomous except in matters affecting other groups or NA as a whole.
5. Each group has but one primary purpose—to carry the message to the addict who still suffers.
6. An NA group ought never endorse, finance, or lend the NA name to any related facility or outside enterprise, lest problems of money, property, or prestige divert us from our primary purpose.
7. Every NA group ought to be fully self-supporting, declining outside contributions.
8. Narcotics Anonymous should remain forever nonprofessional, but our service centres may employ special workers.
9. NA, as such ought never be organized, but we may create service boards or committees directly responsible to those they serve.
10. Narcotics Anonymous has no opinion on outside issues; hence the NA name ought never be drawn into public controversy.
11. Our public relations policy is based on attraction rather than promotion; we need always maintain personal anonymity at the level of press, radio, and films.
12. Anonymity is the spiritual foundation of all our Traditions, ever reminding us to place principles before personalities.



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OPENING ITEMS

Twelve Concepts for NA Service:

1. To fulfil our fellowship's primary purpose, the NA groups have joined together to create a structure which develops, coordinates, and maintains services on behalf of NA as a whole.
2. The final responsibility and authority for NA services rests with the NA groups.
3. The NA groups delegate to the service structure the authority necessary to fulfil the responsibilities assigned to it.
4. Effective leadership is highly valued in Narcotics Anonymous. Leadership qualities should be carefully considered when selecting trusted servants.
5. For each responsibility assigned to the service structure, a single point of decision and accountability should be clearly defined.
6. Group conscience is the spiritual means by which we invite a loving God to influence our decisions.
7. All members of a service body bear substantial responsibility for that body's decisions and should be allowed to fully participate in its decision-making processes.
8. Our service structure depends on the integrity and effectiveness of our communications.
9. All elements of our service structure have the responsibility to carefully consider all viewpoints in their decision-making processes.
10. Any member of a service body can petition that body for the redress of a personal grievance, without fear of reprisal.
11. NA funds are to be used to further our primary purpose and must be managed responsibly.
12. In keeping with the spiritual nature of Narcotics Anonymous, our structure should always be one of service, never of government.



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Български Srpski Eesti ஒத்திதா Nederlands தமிழ்
한국어 Slovenščina
Malti Bahasa Melayu বাংলা Türkçe Mizo tawng मराठी नेपाली
Suomi GAELGE Română English
Íslenska IsiZulu

A Vision for NA Service

All of the efforts of Narcotics Anonymous are inspired by the primary purpose of our groups. Upon this common ground we stand committed.

Our vision is that one day:

- Every addict in the world has the chance to experience our message in his or her own language and culture and find the opportunity for a new way of life;
- Every member, inspired by the gift of recovery, experiences spiritual growth and fulfillment through service;
- NA service bodies worldwide work together in a spirit of unity and cooperation to support the groups in carrying our message of recovery;
- Narcotics Anonymous has universal recognition and respect as a viable program of recovery.

Honesty, trust, and goodwill are the foundation of our service efforts, all of which rely upon the guidance of a loving Higher Power.

中文
عربي
日本語
ಕನ್ನಡ
Afrikaans
Anglicized
हिन्दी
hrvatski
Svenska
Polski
فارسی

Українська
Bosanski
עברית
Dansk
Lietuviškai
Deutsch
Français
Latviešu

Português (Brasil) Norsk Русский Magyar Filipino
Slovenčina ਪੰਜਾਬੀ Ελληνικά Español اردو
मनपुरी 繁體中文 Bahasa Indonesia ภาษาไทย Italiano
Kiswahili



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Item No	ARSC Saturday 9 th November 2024																									
1.0	<u>OPENING ITEMS AND REPORTS</u>	9:04am- 10:33am																								
1.1	<p>OPENING ITEMS</p> <ul style="list-style-type: none"> ● Acknowledgment of Country: NAOA Acting RCM ● Welcome to new participants and thanking departing participants ● Count of participants to establish quorum (25 people, 11 RCMs minimum) ● (A quorum is defined as 40% of all standing positions of the ARSC, including Subcommittee Chairpersons, and Administration Committee members, and must include a minimum of 5 RCMs (or their alternates).) <u>Practically this is calculated as filled positions being (7 Admin + 17 RCM's + 6 subcommittee chairs) x 40%= 12.</u> <u>There must be a minimum of 5 RCM's</u> <p style="color: green;"><i>Day 1: 11 RCMs (Quorum Reached and Maintained - See Roll Call) Day 2: 11 RCMs (Quorum Reached and Maintained – See Roll Call)</i></p> <ul style="list-style-type: none"> ● Service prayer: South Coast RCM ● Twelve Traditions: Around the room ● Twelve concepts: Around the room ● NA Vision: Vice-Chair ● Approval of previous minutes: Far North Coast RCM ● Seconder: Canberra RCM 	Start: 9:04am Finish: 9:22am																								
1.2	<p style="text-align: center;"><u>ACTION LIST POST JULY 2024 ARSC</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #4f81bd; color: white;"> <th style="width: 10%;">Item</th> <th style="width: 50%;">Action</th> <th style="width: 20%;">Responsibility</th> <th style="width: 20%;">Status</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Update Contact List – Alt Syd North [REDACTED] new, RCM Vic, Syd East and Canberra rolling off, Vice PR Chair, OD/FR, Sec, Assistant Sec, SWV.</td> <td style="text-align: center;">VC</td> <td style="text-align: center;">Complete</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Setup email address email to newly elected trusted servants – Sydney North Alt, Alt Secretary, Vice PR Chair, OR/FD Chair, SWV (prev Geelong) [REDACTED] to confirm emails that he needs. Archiving Workgroup coordinator.</td> <td style="text-align: center;">VC and IT</td> <td style="text-align: center;">Complete</td> </tr> <tr> <td style="text-align: center;">3</td> <td>Update March 2024 ARSC minutes – NA @ Home to NAOA</td> <td style="text-align: center;">Admin</td> <td style="text-align: center;">Completed</td> </tr> <tr> <td style="text-align: center;">4</td> <td>Assist CC and Syd East with PR Workshops and link them and Northern Australia to Regional PR - <i>RD has followed up with PR Chair, PR has held a meeting and is putting together resource material</i></td> <td style="text-align: center;">RD</td> <td style="text-align: center;">In progress</td> </tr> <tr> <td style="text-align: center;">5</td> <td>Provide guidance to GC on 'library of resources'</td> <td style="text-align: center;">Secretary/AS</td> <td style="text-align: center;">Complete</td> </tr> </tbody> </table>	Item	Action	Responsibility	Status	1	Update Contact List – Alt Syd North [REDACTED] new, RCM Vic, Syd East and Canberra rolling off, Vice PR Chair, OD/FR, Sec, Assistant Sec, SWV.	VC	Complete	2	Setup email address email to newly elected trusted servants – Sydney North Alt, Alt Secretary, Vice PR Chair, OR/FD Chair, SWV (prev Geelong) [REDACTED] to confirm emails that he needs. Archiving Workgroup coordinator.	VC and IT	Complete	3	Update March 2024 ARSC minutes – NA @ Home to NAOA	Admin	Completed	4	Assist CC and Syd East with PR Workshops and link them and Northern Australia to Regional PR - <i>RD has followed up with PR Chair, PR has held a meeting and is putting together resource material</i>	RD	In progress	5	Provide guidance to GC on 'library of resources'	Secretary/AS	Complete	Start: 9:22am Finish: 9:28am
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1	Update Contact List – Alt Syd North [REDACTED] new, RCM Vic, Syd East and Canberra rolling off, Vice PR Chair, OD/FR, Sec, Assistant Sec, SWV.	VC	Complete																							
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6	GC to advise ARSC of price of advertising on buses <i>Halted by GC Area – task in standby</i>	GC RCM	Standby
7	Update ARSC on smoking ceremonies – document emailed by Indig subcom seeking subcommittee – ARSC to give direct feedback to indig chair.	Chair / Treasurer / Indig Chair	Complete
8	Advise South Coast on eftpos air fees	VC	Complete
9	Provide Guidance and Powerpoint to Canberra RCM for presenting to medical professionals	RD	In progress
10	Provide guidance to Farsi Groups and whole ARSC about forming a new area Action: Talk to treasurer and western Farsi regarding progress **need to be operating as an area for >2 years to be registered *Policy subcommittee is tasked to review this, admin team action is complete*	Chair	Complete
11	Link GC H+I / PR to Indigenous PR	RD	Withdrawn
12	New proposal for updated PR spend	PR Chair	Complete
13	Clarify FSO VC funding to attend ARSC	Policy Chair	Complete
14	Send SP next steps to ARSC and save on onedrive	SP Chair and Secretary	Complete
15	Provide guidance to areas about completing their Strategic Plan and provide template	Secretary/AS	Complete
16	Invite Online H+I to speak at Indigenous Subcommittee	Vice Chair	Complete
17	Provide link to Online H+I resources to ARSC	Secretary/AS	Complete
18	Update SP Presentation Slide 1 re ARSC Vision and reference to Resources – add that resources means the na.org.au website	SP	Complete



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19	Ask IT to present at next ARSC on the challenges around: <ol style="list-style-type: none"> 1. Meeting allocations to areas and the challenge with needing to present information accurately vs the meeting have autonomy to belong to the area of their choosing 2. Searchability of meetings on the website and the challenges that members inc ARSC members encounter around this <p>*POI: IT cannot do November, but able to do July</p>	VC	In progress
20	Clarify difference in Treasurer reports of actual 4 monthly income for July ARSC – 2 reports show two different figures – one approx \$52k the other approx \$43k	Treasurer and Assistant Treasurer	Complete
21	Prep 23-24 report for the ACNC and lodge Annual Information Statement on ACNC website	VC/PO	Complete
22	Update ARSC dates on website Action: In 'ARSC Related Information Documentation' tab on website, update "ARSC meeting dates and program link" to a <u>general description statement</u> of the ARSC cycle, and <i>remove</i> the table of dates. Note that the specific details of upcoming ARSC's will be found on website event cards.	Secretary	Complete
23	Request IT to add links to Special Interest Groups per VC Proposal	IT	Complete
24	Update ACNC for newly elected Admin Members	VC/PO	Complete
25	IT to implement website wording change – children supervised – RCM Vic proposal	IT	Complete
26	Ask Treasurer about Audit status – <i>Treasurer advises that we are still waiting on reports.</i> Action: Treasurer to follow up again and communicate outcome with admin team	Treasurer	Complete
27	Issue November 2024 ARSC Information to the body – include request for interest for speakers	Chair and Secretary	Complete



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	at Speaker Jam			
	Action: Secretary to send out further information regarding speaker jam			
28	Email RCM's regarding November 2025 bid for roving ARSC	Chair and Secretary	Complete	
	Action: Secretary to send another reminder			
29	Follow up with Archiving Workgroup regarding commencement	Vice Chair	Complete	
30	IDT workshop notetakers send breakout room notes to Sec and Sec send to Delegate Team	IDT Notetakers and Secretary	Complete	
31	Policy Chair to draft amendment to the delegate roles and emphasize trial of 2 x 3-year term – run past admin group.	Policy Chair	Complete	
32	Share DVB resources available with ARSC – request IT to put under members info group resources DVB/Predatory Behaviour Resources – Action: Add link to the NAWS website	Vice Chair	Complete	
33	Treasurer to update overall ARSC budget with reallocated PR budget	Treasurer and Assistant Treasurer	Complete	
34	Treasurer to update closing ARSC report	Treasurer and Assistant Treasurer	Complete	
35	Look into Microsoft whiteboards and advise how ARSC might use them during a virtual meeting. Action: to trial during admin meeting	RCM Syd West/Secretary	In progress	
36	Treasurer to prepare budget vs actuals for year 1 budget – 1 July 2023 to 30 June 2024	Treasurer and Assistant Treasurer	Complete	
*Read Out by: Vice-Chair				
1.3	REPORTS <i>Pertinent discussion and information to add after reports submitted, only additional information/discussion added here. Full reports attached.</i>			Start: 9:28am Finish: 10:16am



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	<p>REGIONAL COMMITTEE MEMBER (RCM) REPORTS:</p> <p>RCM Canberra</p> <p><i>Additional Information:</i></p> <p>RCM Canberra: Need advice around resources RE anonymity. When rehab members attend meetings, the rehabs are trying to ask members for info about what was shared. Need resources around anonymity. If anyone has good resources please come and let me know.</p> <p><i>{Action Item 2}</i></p> <p>RCM Central Coast</p> <p><i>No Additional information</i></p> <p>RCM Far North Coast</p> <p><i>Additional Information:</i></p> <p>Q: Vice-Chair: From running a hybrid Area, do you rely on one person to make this work?</p> <p>A: FNC RCM: We have an IT chair who assists with this</p> <p>RCM Gold Coast</p> <p><i>Additional Information:</i></p> <p>Had proposal passed at local Area, to distribute group booklets to groups. A way for Area to approach groups and inform them of service structure and processes etc.</p> <p>Q: Vice-Chair: You mentioned wanting a list of rural communities that your Area can reach out to, can we clarify what this means?</p> <p>A: Gold Coast RCM: It was my understanding that a few regions ago, the Indigenous Chair said she was willing to give a list of rural communities closest to our Area so we can reach out to them, have been looking to follow that up.</p> <p><i>{Action Item 5}</i></p> <p>RCM NAOA (Acting)</p> <p><i>No additional information</i></p> <p>RCM Northern Australia</p> <p><i>No additional information.</i></p>	



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	<p>RCM South Coast <i>Looking forward to contributing feedback for PR NSW Drug summit.</i></p> <p>RCM Sunshine Coast <i>Additional Information:</i></p> <p>RCM Sunshine Coast: <i>Share issue with Canberra RCM around rehab and anonymity. Lacking participation in activities subcommittee, have had to do a unity day instead of a convention this year. Need guidance on how to run a workshop.</i></p> <p><i>{Action Item 3}</i></p> <p>RCM Sydney North <i>No additional information</i></p> <p>RCM Sydney East <i>No additional information</i></p> <p>RCM Sydney West <i>Additional Information:</i></p> <ul style="list-style-type: none"><i>Western Area has created interim activities chair, hoping someone will take on position</i> <p>Q: Canberra RCM: <i>RE groups leaving the Area, you stated that Metro said they weren't allowed to observe?</i></p> <p>A: RCM Sydney West: <i>These groups have left the service structure entirely, Metro Chair felt that if a meeting doesn't want to be part of the Sydney service structure, that they have no business attending as an observer because there was possibly other intents there.</i></p> <p>Alt RCM Vic + Tas <i>No additional information</i></p> <p>SUBCOMMITTEE REPORTS:</p> <p>NA Today <i>Additional Information:</i></p> <p>NA Today Chair: <i>Requesting support from the region, the subcommittee is just me currently, it is getting difficult.</i></p>	



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	<p>Policy</p> <p><i>Additional Information:</i></p> <p>Policy Chair: Have tabled proposal around elections process, will be handled in new business instead of discussion. Have linked insurance with risk management policy and updated overnight sheet in policy. Noted that a few RCM's/area's are reporting on writing policy, there is lots of sample policy out there and on the NA website.</p> <p>Public Relations</p> <p><i>Additional Information:</i></p> <p>PR Chair: Upcoming drug summit in NSW. First one since 1999, previous summit was instrumental. PR are planning on putting a submission in. Will be meeting today for a working lunch to scaffold the proposal which will go on into the summit and create an NA presence for such an event.</p> <p>Q: Gold Coast: Read that you would be liaising with AA? What does that entail and why are we seeking AA's contribution to NA?</p> <p>A: PR: I will clarify that, we aren't asking for anything. We had noted that AA had an exhibition stall at a recent event. We had approached to have a closer look and see if it's something we could do for ourselves.</p> <p>Q: Vice Chair: Mentioned an official social media page in your report. Is this the existing page?</p> <p>A: PR: Our Vice Chair is currently running a social media workgroup to develop a social media strategy; this will include a revamp/remake of the official Facebook noticeboard.</p> <p>Strategic Planning</p> <p><i>No additional information</i></p> <p>FSO Chair/Rep</p> <p><i>Additional Information:</i></p> <p><i>Have done ACNC annual report</i></p> <p>FDOR Chair:</p> <p><i>Additional Information:</i></p> <p>FDOR Chair: Went to first FD APF meeting, have noted request from Sunshine coast for request on how Outreach could assist Area.</p>	



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	<p>Q: Canberra RCM: You mentioned the sponsorship program through the website, for people seeking sponsors in Areas that have meetings. Could they still approach the sponsorship program?</p> <p>A: FDOR Chair: We have been working on filtering due to a limit of participants. We are working on supplying those people to the members who need this support, we don't want to overutilize our resources.</p> <p>ADMINISTRATION COMMITTEE (Admin) REPORTS:</p> <p>Chair</p> <p><i>Additional Information:</i></p> <p>Briefs ARSC around particular challenges with certain members raising question regarding fund flow and the service structure/financial transparency. Reiterates that our service structure is based off our traditions and concepts, and our experiences over time as a functioning service body, transparency has been maintained.</p> <p>Vice Chair:</p> <p><i>No additional information</i></p> <p>WORKGROUPS:</p> <p>Cashless 7th Workgroup:</p> <p><i>Additional Information:</i></p> <p>Cashless Workgroup Chair: Happy to provide workshops or information for anyone who is interested. Gives another brief on purpose/intent behind workgroup.</p>	
1.4	<p>TREASURER QUARTERLY REPORT:</p> <p>Opening Report</p> <p>Treasurers Report</p> <p><small>(Please contact secretary@na.org.au if any errors with links above)</small></p> <p>Report to ARSC</p> <p><i>Additional Information:</i></p> <p>Vice-Chair: In regard to receipts, we need to ensure that we provide all receipts to our auditor, as this is a clause in our constitution.</p>	<p>Start: 10:17am</p> <p>Finish: 10:33am</p>



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	<p>Treasurer: The numbers are still there in the report, I have only been generating these receipts for anyone that is asking for them. We still keep the record in case anyone wanted to ask for them, the receipts can still be generated.</p> <p>Vice-Chair: They need to be issued because of our clause. The wording of the audit an agreed upon procedure. If we are being true to the words of what we're asking the auditor to do, we should have them.</p> <p>Treasurer: I will generate these from now on.</p> <p>Q: Canberra RCM: Regarding expenses to phone line, it said it was about \$10,000 a year, are we thinking that that is too much money?</p> <p>A: Treasurer: This is an IT service that we run from the backend of our website, it is the program we have been requested to use by IT.</p> <p>Chair: In regards to discussion around declining 7th traditions and fund flow, we will be running a workshop which will touch on this later today.</p> <p><i>{Action Item 4, 10}</i></p>	
	<u>BREAK</u>	10:30pm-11:00pm
2.0	PRESENTATION: DELEGATE TEAM - NAWS website, gender neutral IDT and FAQ Session, Survey on upcoming Virtual WS	
2.1	<p>Presentation: <i>Quorum Met: 25 participants, 11 RCMs (11 RCM's, 5 RCMs minimum)</i></p> <p>Delegate team ran a presentation touching on the unveiling of the new NAWS website. Presentation touched on meetings – sponsorship – service, carrying the message, how service has changed, reimagining and revitalising service committees, taking NAWS to the region Area group and to the member, gathering input from the community, and the new NAWS Website. Also included discussion around the IDT regarding gender neutral language and changes to our literature, and how the input and information was going to be gathered by NAWS.</p> <p>The new website was explored, and the ARSC previewed some of the fellowship development resources and videos available.</p> <p>Delegate Team Presentation</p>	<p>Start: 11:02am</p> <p>Finish: 12:28pm</p>



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	<p>(Please contact secretary@na.org.au if any errors with link above)</p> <p><i>Additional Information:</i></p> <p>The RD encourages RCM's to play videos from the fellowship development videos and resources section on NA website at their Areas/LSC meetings.</p> <p>The new website is also mobile compatible.</p> <p>Fellowship Development Videos</p> <p>Q: Gold Coast RCM: <i>Would it be possible for groups to change the readings that include gender specific wording? Considering group autonomy</i></p> <p>A: RD: <i>No we can't we have to use the NA endorsed readings, literature, and reading cards.</i></p> <p>Q: FSO Vice Chair: <i>It seems upside down to me as NAWS and the service structure is there to serve the groups.</i></p> <p>Chair: <i>This is a very complicated process. In the introduction of the basic text, it talks about the permission we received from AA to use their intellectual property. We cannot go and change the language in our steps without AA's permission. Over the years has been many challenges around our literature, the legal ownership of it etc. this isn't about our personal opinion. It is about protecting what is ours, in order to protect our fellowships intellectual property. Our literature, as conferenced approved currently, needs to be upheld as per our traditions. We discuss this in order to move towards that change, but it is a complicated process.</i></p> <p>RD: <i>To make these changes, we need to encourage people to give input back to NAWS. Go and fill in the surveys on the NAWS website.</i></p> <p>{Action Item 11}</p> <p>The ARSC worked through the gender neutral IDT survey as a group.</p>	
	<u>LUNCH BREAK</u>	12:30pm- 1:30pm



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3.0	WORKSHOP: CHAIRS TEAM - Revitalising Service Committees	
3.1	<p>Workshop: <u>Chairs team to run workshop on revitalising service committees</u> <i>Quorum Met: 25 participants, 11 RCMs</i> <i>(11 RCM's, 5 RCMs minimum)</i></p> <p><i>The ARSC met and discussed challenges around declines in 7th tradition, attracting members to service, and other challenges that service committees and areas are currently facing. Examples were given from the Gold Coast, Sydney West, and the treasurer. ARSC then broke out into small groups to generate ideas and combine discussion around these challenges.</i></p> <p>CASE STUDY: GC Area Chair and RCM</p> <p>GC Area Chair: <i>Observed a trend where it has been hard to attract trusted servants at area meetings. This has resulted in a breakdown of communication between groups, no flow between service roles – the same people cycling between positions. This has generated some serious discussion about closing the area due to positions rolling off and having no admin committee to be financially responsible and keep the doors open for area meetings. The idea came up to go virtual or hybrid for area meetings and has generated discussion within groups about this. We have decided to start distributing group booklets to groups and going around to groups to spread awareness and encourage people to become involved. Ideas to start approaching people directly to fill service positions.</i></p> <p>Gold Coast RCM: <i>When I started my service journey at the group level, we had so many people willing to do service and have discussions on area enrichment. We have noticed that the groups who have not been willing to have a presence at area who are becoming the most frustrated about how things are going.</i></p> <p>Proposed solutions:</p> <ul style="list-style-type: none"> • Sponsors strongly encouraging service • Revise length of service commitments • Revise clean time requirement • Service mentors • Service workshops • Remembering our primary purpose, keep it simple • Handover of roles • Encouraging observers • Changing platforms: Hybrid/Virtual • Bite sized ASC's – less time commitment in one go • ASC members attending groups, offering support • ASC member offering to share at meetings as a guest speaker on service • Make more fun: involved food, icebreakers, games 	<p>Start: 1:30pm Finish: 3:03pm</p>



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	<ul style="list-style-type: none"> • Invite OCM as a guest speaker to ASC each month to talk about experience • Increase mentioning service in shares at meetings • Increase importance and value of group level service • Don't use acronyms!!! What is a GSF???? • Promote the benefits and skills building that service offers • Sharing NAWS videos • Take group booklet to groups/a few active members attending a group conscience to share the information • Talk POSITIVE • Operate on a two-quorum basis (one as a minimum for financial decisions) <p>CASE STUDY: Sydney West RCM</p> <p>Sydney West RCM: There are 19 groups within the Sydney West area. Three meetings have decided to leave the western area and the entire of the Sydney structure, they are not currently part of any service structure. These meetings have been disparaging the area and sharing misinformation. This message is being shared to newcomers. What is our role as an area in creating unity here? It is common to hear complaints at meetings about the area. How as an area can we provide support? We ran a strategic planning workshop in October.</p> <p>Proposed solutions:</p> <ul style="list-style-type: none"> • Letting go and following Traditions, Principles and Concepts • Working own program • Reach out, open a line of effective and empathetic communication • Outreach subcommittee or ARSC reach out to three groups • Hold an event e.g. Unity Day to encourage unity between members • Encourage active groups to respond rather than react, remembering our 12th tradition and our primary purpose • Invite the groups to Sydney Metro to discuss next steps, with interest and curiosity (potential mediation) • Educate others on how to respond to hearing gossip/don't engage in the war of it • Adapt strategic planning to all areas • Re-word to 'Future Planning' • Recognise the 'bully culture' and address it • Unity workshop <p>CASE STUDY: 7th Tradition</p> <p>Treasurer: We set a monthly income budget of \$12,500. We have not met this projected budget for the past four months. At Farsi meeting have started having a monthly speaker to share on the importance of 7th tradition and fund flow. Cashless options are also viable for</p>	



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	<p>increasing fund flow. In terms of regional fund flow, it has fluctuated since 2019. We know from statistic data from the reserve bank that ~70% of people do not use cash.</p> <p>Proposed solutions:</p> <ul style="list-style-type: none"> • Asking treasurers to share more input and ideas on collecting 7th • Australian Convention • Increasing transparency at a group level • Increasing transparency around funds in meetings • 7th collected at the beginning of meetings • Review prudent reserves • Supply ASC bank details at meetings • Encourage RCMs to have the cashless workshop to be delivered to groups • Educate around the WHY, how our 7th traditions and fund flow contributes to the support and nourishment of our fellowship worldwide • 7th tradition bequests • Survey/research why the 7th tradition is declining • Fund flow presentation • Fundraiser events • Group members commit to a weekly donation • Westpac Air <p>www.naws.org > FD videos > 'where your contribution goes' video</p>	
	<u>BREAK</u>	3:00pm- 3:30pm
4.0	Discussion	
4.1	<p><u>Discussion Period</u> <i>Quorum Met: 24 participants, 11 RCMs</i> <i>(11 RCMs, 5 RCMs minimum)</i></p> <p><u>Discussion Items taken directly from reports / requests of members</u></p> <p><u>Discussion Item 1: Literature Postage</u></p> <p>Who covers cost? Some Areas cover the cost for groups, some Areas have Literature Chairs? Given FSO financial responsibilities is it fair to as the ARSC to cover postage when required? [redacted] shared about trying to get literature for the Washington DC Region when it was kicking off, he contacted [redacted] who sent out a whole lot of literature free of charge with the message "It is more important for addicts to have the literature than it is for them to pay for it." How can we apply this to our context? Is the free digital literature the same as giving someone a physical book/pamphlet?</p>	<p>Start: 3:30pm</p> <p>Finish: 4:56pm</p>



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	<p>Gold Coast RCM: Having to pay our own literature costs as groups has been difficult, since 7th traditions are struggling at a group level. Literature cost may contribute to some groups not getting literature that they need.</p> <p>Canberra RCM: There was a strong rationale as to why it moved to that policy. You could take it to the Area and Area could cover postage.</p> <p>Gold Coast RCM: There was some discussion around the decline around the sales of literature at the FSO, am I correct in saying this?</p> <p>FSO Vice Chair: It wavers, we want to keep the cost of literature where it is as we need to keep a prudent reserve.</p> <p>Sydney West RCM: We have needed our treasurer to become the person who buys literature in our Area, it has given them more of a role. Some groups print off their own basic texts, bind them themselves and give out free copies to newcomers.</p> <p>Chair: Vice chair and I looked at the budget, it would be about 20K a year for us to absorb the regions postage fees.</p> <p>Sunshine Coast RCM: It will come out of the 7th regardless of if the Area or the group pays it. One of our groups buys all their stuff directly from the FSO, its much less problematic than the normal method of obtaining literature.</p> <p>Sydney West RCM: Most of the meetings in our Area also purchase literature directly from the FSO.</p> <p>Vice Chair: Now that the FSO and ARSC are separate entities, this is our problem to solve. We're paying our own way for the new life we've been given, but someone has to cover the postage. It's our problem to work out.</p> <p>Gold Coast RCM: There was discussion around the region covering the postage of literature if areas could not cover the cost?</p> <p>RCM South Coast: I believe this was just discussion around this at the time.</p> <p>Strategic Planning Chair: I'd go back to strategies around 7th tradition for solutions. The concern about maintaining the position at area when other positions are vacant are real,</p>	



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	<p><i>but having a chair did help absorb some of that. If specific groups are struggling, that could be shared at other meetings too.</i></p> <p>Vice Chair: <i>In our Area, when meetings are struggling or are starting up, the Area will provide assistance in getting set up with literature, banners etc.</i></p> <p>Vic/Tas ALT RCM: <i>Our GSF's have some strong meetings and some that aren't, those meetings sometimes cover postage for the smaller meetings. The GSF will always address struggling meetings to provide support for them.</i></p> <p>AD: <i>When I was the chair it was during the period of discussion around this. We spoke with the FSO chair, around the literature conundrum. We wanted to at least setup a complaints department. As far as I know, there haven't been any complaints coming through to the FSO around this subject. Do you have any idea of the numbers of starter kits you are providing?</i></p> <p>FSO Vice Chair: <i>As far as I know it is currently a consistent number.</i></p> <p>Canberra RCM: <i>When we've had groups that are struggling, coming to area always generates a lot of options to solve problems.</i></p> <p><u>Discussion Item 2: Gender Neutral Language</u></p> <p>Given any changes are going to take a while, can Groups be "autonomous" in changing readings? Impact on NA as a whole? Other solutions?</p> <p><i>This item was covered in the delegate team workshop.</i></p> <p><u>Discussion Item 3: Strategic Planning for Areas/LSC's</u></p> <p>How can undertaking Strategic Planning benefit both thriving + struggling Areas + LSCs?</p> <p>Central Coast RCM: <i>Vic/Tas RCM and SP Chair said they would be able to share how this has benefitted in their Areas.</i></p> <p>Vic/Tas Alt RCM: <i>When we changed the service structure, we made it quarterly. Annual planning day every February. Delegates go back to GSRS to get groups to bring back items to address over the next 12 months. We also do a strategic planning day. Members enjoy this day and have gotten good feedback around this. From what we gather, we plan out the</i></p>	



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	<p>year. Subcommittees are sent away with top 5 action items, at every LSC over the following year, we report back what has been done and what we are doing. It has made groups feel as though they have more ownership/sway in the service structure.</p> <p>FNC RCM: I put through to my Area to do a strategic planning activity in our Area, I was told it needed to go to the ASC's admin. I sent it through but I've had nothing come of it. The area seems resistant to doing strategic planning.</p> <p>SP Chair: Just curious, to Vic/Tas Alt RCM what process do you use for that?</p> <p>Vic/Tas Alt RCM: We go through similar process to what we did in strategic plannings at past regions.</p> <p>Sydney West RCM: I've seen a lot of resistance from this at area as well, I had a compromise in being able to fit strategic planning into the policy workshop. It helped for groups to know about this in advance, when the meeting came around. It was very positive doing it that way, but I just figured out we had to have a workaround somehow.</p> <p>Vice Chair: In my experience with doing SP in the subcommittees, after the strategic plans it seemed to bring things back to basics (why we are here etc.) and give the committees an opportunity to recreate themselves.</p> <p>Secretary: Will just remind groups that we have resources for SP planning for Areas and LSC's, following the July ARSC these were uploaded into the additional documentation folder in OneDrive, it includes a template and guidelines.</p> <p>Discussion Item 4: RCM Catchup Reschedule</p> <p>Rescheduling of the RCM catchup 6 weeks prior to the ARSC in order to have sufficient time for any topics for discussion to be brought back to groups</p> <p><i>Additional Information:</i></p> <p>Gold Coast RCM: I'm more inclined to see if we can do a consensus vote on this discussion. I found that the catchup being a week before the region wasn't sufficient time for us as RCMs to relay information back to the areas and groups for discussion.</p> <p>Vice Chair: Is this something that you guys can work out amongst yourselves, perhaps through the WhatsApp or a poll?</p>	



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	<p>Gold Coast RCM: <i>There isn't sufficient time to have things brought back to the area. Why can't this be in policy? Can I put in a proposal around this?</i></p> <p>Sydney East RCM: <i>The purpose of the RCM catchup is an informal catchup, that catchup isn't an official forum for making decisions. To put that in policy would be against the spirit of our traditions.</i></p> <p>Central Coast RCM: <i>My understanding is we get together, have an informal chat, raise discussion points and if there is motions that come from that and need to go back to the groups then we can do that. We don't have a uniform date that every area meets, so it's very hard to get an agreement of what time and how many weeks before etc.</i></p> <p><i>The RCM's agreed that the next RCM catchup date would be worked out amongst the RCM's externally to the ARSC.</i></p> <p><u>Discussion Item 5: 2024 Members Survey Results</u></p> <p>Social media strategy. External relations strategies. H&I working group proposal.</p> <p><i>PR Chair shared final results of 2024 Members Survey, which will also assist in the NSW drug summit submission.</i></p> <p><u>Final 2024 Members Survey Results</u></p> <p>Secretary: <i>Are these results going to go onto the website under info for professionals?</i></p> <p>PR Chair: <i>The power point could go up, but the preference is to have it as a sort of one page presentation. But not sure if we have the capacity to do it as such</i></p> <p><u>Discussion Item 6: Subscription 7th Tradition</u></p> <p>On na.org, you can put in a one-off donation or a subscribed contribution to 7th tradition</p> <p>Central Coast RCM: <i>I have been subscribed to this, it can be credit card or direct deposit, but on the Australian website we don't have an option to do so, I would like to be able to do this on na.org.au as well. It's an avenue that I'd take to contribute to the Australian fellowship. And would be worthwhile looking at how na.org does it.</i></p>	



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	<p><i>Sydney East RCM: A number of our members also do this with auto deposits, I'd love to see a proposal tabled around this as a way to have recurring deposits set up on our website.</i></p> <p><i>Chair: We can definitely explore this as an action item to explore ongoing 7th tradition button via na.org.au</i></p> <p><i>{Action Item 14}</i></p> <p><u>Discussion Item 7: Support For NA Today</u></p> <p>Discussion/ideas around how to support the NA Today Chair in role</p> <p><i>NA Today Chair: We voted for it to go online in march, I've been working closely with IT. Every 3 or 4 submissions there's an email that goes out to everyone who is subscribed to the NA website. The issue is getting content, currently getting some from America and Iran but not much from within Australia. The changeover to online was to help with getting content. I feel as though NA Today needs a whole revamp, the blog is a blog but a lot of people don't know how to access it. It would be a hard role for me to pass on or find someone who is capable of doing everything involved. I am interested in revamping NA today as possibly a social media platform or something alike. It needs to adapt to todays climate and with technology. But I would like to hear what people think of this. There's not much traction. I feel at a loss.</i></p> <p><i>Policy Chair: I'm wondering if due to the limited amount of content, is it possible that we need to put NA today on pause for a bit to come up with a strategy to move towards a new adaptation or solution? Can we come up with a more viable way.</i></p> <p><i>AD: I used to religiously read NA today as I was one of the veters. With your new platform how many veters have you got these days?</i></p> <p><i>NA Today Chair: 3 I believe, but a lack of content</i></p> <p><i>AD: The talent is there, we just need to garner it</i></p> <p><i>NA Today Chair: We have so many new platforms today, do we need or want NA today to be something completely different from what it is?</i></p>	



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	<p>Vice-Chair: <i>In terms of people to do the work, we do very limited resources. Given it's digital, do we know how many people are actually downloading this?</i></p> <p>NA Today Chair: <i>It fluctuates, there are a fair few people reading it and downloading it, and it is going all over the world. But it's a matter of having the content.</i></p> <p>SP Chair: <i>In regards to types of content, is it possible to use historical NA todays as a way to fill in content?</i></p> <p>NA Today Chair: <i>I have been doing this sometimes, it is all online there.</i></p> <p>PR Chair: <i>I want to commend the work you are doing, it's fantastic. The PR subcommittee could support you, maybe a few online focus groups to gather info from members.</i></p> <p>Sydney West RCM: <i>The idea of transferring into some sort of platform could help solve the content problem. It would make members want to submit content if it creates some traction.</i></p> <p>RD: <i>When I first came to region, there was no PR happening. I had to caretake that role when I first became AD. I checked the emails and posted on the Facebook page regularly. When I looked at what we were doing and what could be done regarding PR, I was lobbying and trying to create conversation in splitting up PR and making new subcommittees? Could we look at splitting up and making NA today the social media subcommittee? It's something we really need to put on the agenda and workshop in the future.</i></p> <p>Gold Coast RCM: <i>I remember when NA today was a hardcopy, it was a great resource as an entry level for a newcomer to see what we are all about. If there is a blog and a virtual presence of NA, is it possible to still have these hardcopies for once a year as I think this still holds a lot of value.</i></p> <p>NA Today Chair: <i>That's been the plan to have an end of year copy, but we have only had 5 submissions so far, and it would be too small to justify the cost of printing. If we can get more content and have more people involved then it's something we can still consider.</i></p>	
	END OF DAY	5:01pm



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0.0	<p>OPENING ITEMS</p> <ul style="list-style-type: none"> ● Acknowledgment of Country: NAOA Acting RCM ● Count of participants to establish quorum (22 people, 5 RCMs minimum) <p>Quorum Met: 22 participants, 11 RCMs</p> <ul style="list-style-type: none"> ● <i>(A quorum is defined as 40% of all standing positions of the ARSC, including Subcommittee Chairpersons, and Administration Committee members, and must include a minimum of 5 RCMS (or their alternates).)</i> <u>Practically this is calculated as filled positions being (7 Admin + 17 RCM's + 6 subcommittee chairs) x 40% = 30* 40%= 12.</u> <u>There must be a minimum of 5 RCM's</u> ● <i>Service prayer: South Coast RCM</i> ● <i>Twelve Traditions: Around the room</i> ● <i>Twelve concepts: Around the room</i> 	<p>Start: 9:04am</p> <p>Finish: 9:15am</p>
1.0	<p>Subcommittees Meetings – Highlights and Challenges</p> <ul style="list-style-type: none"> ● ARSC subcommittees broke into groups for discussion on highlights and challenges ● The ARSC came back together to do reviews of these subcommittee meetings <p><i>Additional Information:</i></p> <p><u>Subcommittee Breakout Notes</u></p>	<p>Start: 9:16am</p> <p>Finish: 10:25am</p>
	<u>BREAK</u>	10:30am-11:00am
2.0	Elections and AGM	
2.0	<p><u>ELECTIONS</u></p> <p>[SCREEN SHARE]</p> <p><i>Elections Preamble Read by: Canberra RCM</i></p> <p>Quorum Met: 23 participants, 10 RCMs <i>(10 RCM's, 5 RCMs minimum)</i></p>	<p>Start: 11:00am</p> <p>Finish: 11:40</p>



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Appendix F: ELECTION PREAMBLE

Narcotics Anonymous' fourth concept for NA Service says that:

Effective leadership is highly valued in Narcotics Anonymous. Leadership qualities should be carefully considered when selecting trusted servants.

We often avoid asking questions of those we are considering for selection as trusted servants, because those questions may be uncomfortable for us or we somehow feel they are inappropriate. Not only is it okay to ask questions of members standing for election, it is irresponsible not to.

We do ourselves, our fellowship, and our trusted servants a disservice when we ask our members to perform tasks they are incapable of fulfilling. It is better that a service position remain vacant than for it to be filled by an NA member who is not fully equipped at the time to properly undertake the role.

Willingness, spiritual depth and maturity, stability and trustworthiness are strong demonstrations of the kind of leadership valued most highly in NA.

Some of the other things we look for are:

HUMILITY

Good NA leaders know not only their assets but their defects and their limitations. They do not think they have to do everything themselves; they ask for help, advice, and direction on a regular basis. They ought not to be dictators or order-givers; they are our servants.

INTEGRITY

Our leaders must be able to stand fast on sound principle; to compromise, and to disagree without being disagreeable; to demonstrate the courage of their convictions, and to surrender.

DILIGENCE

We seek trusted servants who are willing to expend their time and energy in the diligent service of others, studying available resource materials, consulting those with greater experience in their field of responsibility, and carefully and completely fulfilling the tasks we've given them.

FLEXIBILITY

Effective NA leadership knows when it will serve best to step aside and allow others to take over. An entrenched bureaucracy inhibits our fellowship's growth, while a regular influx of new leadership, balanced by continuity, inspires NA growth.

Adapted from the publication The Twelve Concepts for Service in NA and NA World Services Bulletin #30 Theft of NA Funds

POSITION	Clean Time Requirement Per Policy	Nominee	Secunder	Outcome
Indigenous Vice Chair	2 Years	██████	Sunshine Coast RCM	Elected
Policy Vice Chair	2 Years	██████	South Coast RCM	Elected



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	Strategic Planning Vice Chair	2 Years	[REDACTED]	Sydney East	Elected	
	{Action Item 15}					
	<p>NEW BUSINESS (Session 1):</p> <p><i>What is consensus based decision making: read out by Vic/Tas ALT RCM</i></p> <p><i>All proposals have been documented here as received unless otherwise stated</i></p> <p>22 ARSC participants including 10 RCMs (Quorum Met)</p> <p>New Business Item 1 – Rotation Proposal</p> <p>Proposal - That all Australian Regional Service Committee (ARSC) reintroduce the Rotation Model and that as a result, all Administration and Subcommittee Chair and Vice Chair positions fall vacant every second July* of the ARSC’s two-year cycle; that general elections are held at said July meeting for all Administration and Subcommittee Chair and Vice Chair positions. **</p> <p>Proposer – ARSC Chair and Policy Subcommittee Chair</p> <p>Seconder – Far North Coast RCM</p> <p>Background - The ARSC operates a two (2) year cycle. Traditionally this was to reflect the World Service conference’s two (2) year cycle however, at the most recent WSC, the WSC participants have enacted a three (3) year cycle trial that will be reviewed in 2029. The ARSC two (2) year cycle runs from June/July on the ‘off’ year of the WSC. To reflect the change in the WSC trial, both the positions of Regional Delegate (RD) and Alternate Regional Delegate (AD) have had their term extended to three (3) year terms to reflect the WSC trial and would not be affected by this proposal. The ARSC has also experienced some shifts since the COVID19 pandemic that saw the ARSC move to four (4) virtual ARSC meetings per year and then in December 2023, a proposal was endorsed to revert to three (3) ARSC meetings per year; two (2) in person and one (1) virtual (held on the second weekend of March, July and November). It was also in December 2023 that a proposal was endorsed to end the rotation process (known as the ‘Rotation Model’), as an attempt to fill roles. It was worded ‘<i>That the Australian Regional Service Committee change its Policy on service commitment time frames, ending the 2-yearly cull of All positions</i>’. July 2023 was the last time all Administration and Subcommittee Chair and Vice Chair roles became vacant, and re-election occurred.</p>					<p>Start: 11:45AM</p> <p>Finish: 12:06pm</p>



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	<p>It is with hindsight that there were unintended consequences in that by stopping the rotation model's function, it potentially hinders opportunities for trusted servants to progress to different roles on the ARSC.</p> <p>Traditionally ASC's elected their RCM's to reflect the ARSC's cycle (as the ARSC reflects the WSC's cycle). This was so that an RCM who was completing their term could then nominate for an ARSC subcommittee Chair, subcommittee Vice Chair or Admin Committee role. This vital progression as is reflected in ASC's where GSR's completing their terms are experienced enough in ASC functioning to stand for subcommittee or admin roles, is the same process at the Region. In fact, the unique understanding of the ARSC and its functionality that is acquired by an RCM completing a term is with parallel.</p> <p>This is also the case for members that have completed an ARSC subcommittee Chair or Admin Committee role and are looking to serve in another capacity on the ARSC – especially those moving from assistant or vice chair roles. Experienced trusted servants with a demonstrated history of commitment and outcomes must be encouraged to continue to serve in leadership roles unless of course their doing so creates barriers to incoming trusted servants be able to participate</p> <p>Simply put, the intent of this proposal is to offer the best outcomes for the Australian Fellowship by creating a rotation model that garners maximum potential.</p> <p>In relation to trusted servants elected into roles since December 2023 whose term would be affected by the reintroduction of the Rotation Model, it would be recommended that the be offered a choice to extend their commitment until the next rotation point, or shorten their elected period until July 2025. Those who chose to do the later would not be considered to have not completed their role should they ever be asked such a question.</p> <p>*The next July that this process would be reactivated would be July 2025. ** To reflect the change in the WSC trial, both the ARSC positions of Regional Delegate (RD) and Alternate Regional Delegate (AD) have had their term extended to three (3) year terms to reflect the WSC trial and would not be affected by this proposal.</p> <p>Initial Straw Poll – 17 in favour, 5 not in favour Final Poll – Consensus Reached</p> <p>Outcome: Endorsed by Consensus</p> <p><i>{Action Item 22}</i></p>	
2.1	AGM – <u>Chair/Vice Chair to conduct AGM Reports and Proposals</u>	Start:



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5	<p>Detail – The Chair, Vice Chair and AD have reviewed the Constitution, and recommend the following changes. These have been checked by the legal practitioner who prepared the Constitution.</p> <p>Background -</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%; text-align: center;">Section</th> <th style="width: 40%; text-align: center;">Current</th> <th style="width: 50%; text-align: center;">Proposed</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">5</td> <td> <p>Purposes of the Regional Service Body of Australia Incorporated The purposes of the Regional Service Body of Australia Incorporated are to:</p> <ul style="list-style-type: none"> a. Support the development of NA in the Communities and Areas of Australia; b. Support the development of the NA Groups, NA Service Committees and NA Sub-Committees; c. Accept contributions from NA members, NA groups, NA Regions and NA Communities within Australia to facilitate our purpose, and d. Decline all contributions that are not raised from NA members, NA groups, NA Regions or NA Communities (outside contributions). </td> <td> <p>Purposes of the Regional Service Body of Australia Incorporated The purposes of the Regional Service Body of Australia Incorporated are to:</p> <ul style="list-style-type: none"> a. Support the development of NA in the Communities and Areas of Australia and Worldwide; b. Support the development and activities of NA worldwide by participating in Service Committees and Communities, and Fund Flowing in accordance with ARSC Policy and Procedures - including but not limited to supporting and participating in the Asia Pacific Forum (APF) and NA World Services (NAWS); c. Support the development of the NA Groups, NA Service Committees and NA Sub-Committees; d. Accept contributions from NA members, NA groups, NA Regions and NA Communities within Australia to facilitate our purpose, and e. d. Decline all contributions that are not raised from NA members, NA groups, NA Regions or NA Communities (outside contributions). </td> </tr> </tbody> </table>		Section	Current	Proposed	5	<p>Purposes of the Regional Service Body of Australia Incorporated The purposes of the Regional Service Body of Australia Incorporated are to:</p> <ul style="list-style-type: none"> a. Support the development of NA in the Communities and Areas of Australia; b. Support the development of the NA Groups, NA Service Committees and NA Sub-Committees; c. Accept contributions from NA members, NA groups, NA Regions and NA Communities within Australia to facilitate our purpose, and d. Decline all contributions that are not raised from NA members, NA groups, NA Regions or NA Communities (outside contributions). 	<p>Purposes of the Regional Service Body of Australia Incorporated The purposes of the Regional Service Body of Australia Incorporated are to:</p> <ul style="list-style-type: none"> a. Support the development of NA in the Communities and Areas of Australia and Worldwide; b. Support the development and activities of NA worldwide by participating in Service Committees and Communities, and Fund Flowing in accordance with ARSC Policy and Procedures - including but not limited to supporting and participating in the Asia Pacific Forum (APF) and NA World Services (NAWS); c. Support the development of the NA Groups, NA Service Committees and NA Sub-Committees; d. Accept contributions from NA members, NA groups, NA Regions and NA Communities within Australia to facilitate our purpose, and e. d. Decline all contributions that are not raised from NA members, NA groups, NA Regions or NA Communities (outside contributions).
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<p>Outcome – Endorsed By Consensus</p>								



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	{Action Item 17}	
	<u>LUNCH BREAK</u>	12:30pm – 1:30pm
3.0	DELEGATE TEAM DISCUSSION AND WORLD BOARD MEMBER UPDATE	
3.0	<p>WORLD BOARD MEMBER - <u>WCNA38 2024 Update</u></p> <p><i>World Board member █████ provided an update on the recent World Convention, as well as background to previous WCNA's and an update on current position for the next WCNA. █████ answered questions and provided information for ARSC members regarding the financial situation following the previous WCNA, as well as information on the World Board, NAWS and what her own role entails. She also provided information for the Delegate team and ARSC participants in regard to the upcoming CAT and CAR Interim Discussion, and what can be expected during this.</i></p>	<p>Start: 1:30pm</p> <p>Finish: 2:18pm</p>
3.1	<p>Delegate Team Discussion - <u>Interim CAT and CAR discussion</u></p> <p><i>Discussion had around the upcoming Interim CAT and CAR discussions, RD garnered feedback from ARSC participants as to how they preferred their input to be gathered once the CAT and CAR topics become available. RD proposed this conscious be gathered VIA a WhatsApp poll. The ARSC discussed what would be the preferred method to approach this. It was discussed that a poll could be generated through outlook. But also discussed that the delegate team are trusted servants and could act on behalf of the ARSC depending on what the CAT and CAR's entail.</i></p> <p>Outcome – A poll will be sent via Outlook to the DL when information is provided on the CAT and CAR.</p>	<p>Start: 2:19pm</p> <p>Finish: 2:30pm</p>
	<u>BREAK</u>	2:30pm – 3:00m
4.0	NEW BUSINESS AND CLOSING ITEMS	
4.1	<p><u>NEW BUSINESS (Session 2):</u></p> <p><i>What is consensus based decision making: read out by Vic/Tas ALT RCM</i></p> <p><i>All proposals have been documented here as received unless otherwise stated</i></p>	<p>Start: 3:00pm</p>



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	<p>22 ARSC participants including 10 RCMs (Quorum Met)</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr style="background-color: #a0c0ff;"> <th style="width: 15%;">Item #:</th> <th style="width: 85%;">Description:</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Rotation Proposal (Tabled in New Business Session 1)</td> </tr> <tr> <td style="text-align: center;">2</td> <td>July Face to Face</td> </tr> <tr> <td style="text-align: center;">3</td> <td>Archive Workgroup Budget</td> </tr> <tr> <td style="text-align: center;">4</td> <td>H+I Workgroup</td> </tr> <tr> <td style="text-align: center;">5</td> <td>APF Proposal</td> </tr> </tbody> </table> <p>New Business Item 2 – July Face to Face</p> <p>Proposal – That all future July ARSC meetings be face-to-face and based in Melbourne.</p> <p>Proposer – ARSC Chair and Vice Chair</p> <p>Seconder – RCM Victoria</p> <p>Intent – To continue to effectively action ARSC business and to continue building bonds amongst the ARSC participants providing greater cohesion and ability to support the Australian Fellowship. This process would also support the Rotation proposal being submitted as facilitation of elections in person has a greater value.</p> <p>Detail – Approximately \$7700.00 per meeting based on current costings</p> <p>Initial Straw Poll – 11 in favour, 11 not in favour</p> <p>Secondary Poll – 15 in favour, 7 not in favour</p> <p>Outcome</p> <p>Not Endorsed</p> <p><i>{Action Item 24}</i></p>	Item #:	Description:	1	Rotation Proposal (Tabled in New Business Session 1)	2	July Face to Face	3	Archive Workgroup Budget	4	H+I Workgroup	5	APF Proposal	<p>Finish: 4:20pm</p>
Item #:	Description:													
1	Rotation Proposal (Tabled in New Business Session 1)													
2	July Face to Face													
3	Archive Workgroup Budget													
4	H+I Workgroup													
5	APF Proposal													



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	<p>New Business Item 3 – Archive Workgroup Budget Proposal</p> <p>Proposal - To green light a budget for the archive working group</p> <p>Proposer – Kathy G (Archive Working Group Chair)</p> <p>Seconder – Central Coast RCM</p> <p>Intent – To enable the archive working group to commence archiving</p> <p>Detail:</p> <p>Budget Proposal for Archive Working Group (AWG)</p> <p>Note: The following are budget estimates and if approved the AWG will obtain 3 quotes on all budget items unless they are standard items of common understanding</p> <p>In order of priority:</p> <p>Stage One (First Year)</p> <p>1. Equipment and Supplies</p> <ul style="list-style-type: none"> • Fireproof safe/storage – (high level \$10,000) • Archival Storage Boxes \$1,200/year • Acid-Free Folders and Envelopes \$500/year • Computer and Software for Digital Archiving \$2,500 (one-time) • Scanner for Digitization: \$1,000 (one-time) <p>Total Equipment and Supplies \$15,200 (first year) with high level safe/storage.</p> <p>2. Staff/Trusted Servant Costs</p> <ul style="list-style-type: none"> • Assistant Archivist (part-time): \$5,000/year if volunteer can't be found <p>Total staff/volunteer Costs: \$5,000 /pro bono</p> <p>3. Operational Expenses</p> <ul style="list-style-type: none"> • Share Office Space with FSO?



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	<ul style="list-style-type: none"> • Office Supplies (pens, paper, etc.) \$500/year • Insurance archive material (liability and property): \$1,200/year. (To be confirmed if different for FSO exposure) <p>Total Operational Expenses \$500 (another \$1,700 /year if additional insurance required TBC)</p> <p>4. Digitisation and Preservation</p> <ul style="list-style-type: none"> • Digital Storage (cloud services): \$1,200/year • Preservation Materials (mylar sleeves, conservation supplies) \$800/year <p>Total Digitisation and Preservation \$2,000/year</p> <p>Total Stage One = \$ 22,700 (includes high level fireproof safe/cabinets) + \$1200 if add. insurance</p> <p>Stage Two</p> <p>5. Commence Engagement with NA Community</p> <ul style="list-style-type: none"> • Marketing and Promotion (website, social media, flyers): \$1,000/year (possibly ARSC/FSO website(s) for savings) • NA Workshops, Conventions and Events (volunteers – i.e. trusted servants) <p>Total Community Engagement \$1,000/year</p> <p>6. Contingency Fund</p> <ul style="list-style-type: none"> • Miscellaneous and Unforeseen Expenses \$1,500/year <p>Total Contingency Fund \$1,500/year</p> <p>Total Stage Two = \$ 2,500 / year plus volunteers/trusted servant support</p> <p>Draft Budget for discussion</p> <p>First Stage: \$22,700</p> <p>Second Stage: \$ 2,500</p> <p>Total: \$25,200</p> <p>Background:</p>



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	<ul style="list-style-type: none"> • Equipment and Supplies: Necessary for proper storage and preservation of archival materials and digitisation processes. Needs to be high level fireproofed and safe for members to donate their precious items. • Personnel Costs: Essential for maintaining and managing the archive, including handling materials, digitisation, and volunteer coordination. • Operational Expenses: Cover the cost of maintaining a functional office space / or part share of FSO space. • Digitisation and Preservation: Ensures the longevity and accessibility of archival materials by the Fellowship/ researchers. • NA Community Engagement: Promotes the archive resource and engages the NA community through various workshops, conventions and PI / H&I events. • Contingency Fund: Provides a buffer for any unexpected costs. <p>Initial Straw Poll – 11 in favour, 11 not in favour</p> <p>*Friendly Amendment: Approval of the three quotes needs to come through the Admin Committee, and we will need to amend the current budget to reflect these additional costs</p> <p>Final Poll – 17 in favour, 5 not in favour</p> <p>Outcome – Endorsed by Consensus</p> <p>New Business Item 4 – H&I Workgroup Proposal</p> <p>Proposal - ARSC H&I working group separate to PR</p> <p>Proposer – PR Chair</p> <p>Second – Northern Australia RCM</p> <p>Intent – Following a meeting with the ARSC Admin team in September 2024, the PR Sub Committee has endorsed a proposal for H&I activities to operate independently from PR. H&I</p>	



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	<p>could potentially function as a working group under the ARSC, with the ability to appoint its own chair. The PR Sub Committee has identified that the strategic priorities of the PR portfolio—focused on information and marketing strategies, external relations, and social media—while closely aligned with H&I, do not encompass the substantial nature of H&I’s role. Typically, H&I operates as a separate subcommittee at the area level, indicating that it warrants its own distinct portfolio and budget to effectively carry out its vital work.</p> <p>Initial Straw Poll – 14 in favour, 8 not in favour</p> <p>Final Poll – 100% in favour</p> <p>Outcome</p> <p>Endorsed</p> <p>New Business Item 5 – APF Proposal</p> <p>Proposed by: ARSC Delegate Team</p> <p>Seconded by: Canberra RCM</p> <p>Proposal: That the Australian Regional Service Committee (ARSC) cover the costs of providing some small NA trinkets [Australian Region Badges] for the delegate team to give to APF participants/members during the upcoming APF Conference & APF Conference in Oman. (Feb 2025)</p> <p>Background information and intent: At the previous APF Conference in Bogor Indonesia, the Delegate team were generously presented various NA trinkets and memorabilia from across the APF Zonal Communities. Within the APF Community, this appears to be a significant cultural practice, and hence, one that Australia should be seen to engage in.</p> <p>*Friendly amendment: Budget of \$400 and will liaise with FSO for supply of items</p> <p>Initial Straw Poll – 100% in favour</p> <p>Final Poll – 100% in favour</p>	



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	<p>Outcome</p> <p>Endorsed by consensus</p>		
4.2	CLOSING ITEMS		<p>Start: 4:20pm</p> <p>Finish: 4:51pm</p>
4.2.1	ACTION LIST		
	Item	Action	Responsibility
	1 (July)	Assist CC and Syd East with PR Workshops and link them and Northern Australia to Regional PR <i>- RD has followed up with PR Chair, PR has held a meeting and is putting together resource material</i>	RD
	2 (July)	GC to advise ARSC of price of advertising on buses <i>Halted by GC Area – task in standby</i>	RCM Gold Coast
	3 (July)	Provide Guidance and PowerPoint to Canberra RCM for presenting to medical professionals	RD
	4 (July)	Ask IT to present at next ARSC on the challenges around: <ol style="list-style-type: none"> 1. Meeting allocations to areas and the challenge with needing to present information accurately vs the meeting have autonomy to belong to the area of their choosing 2. Searchability of meetings on the website and the challenges that members inc ARSC members encounter around this <p>*POI: IT cannot do November, but able to do July</p>	VC
			<p>Start: 4:20pm</p> <p>Finish: 4:25pm</p>



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5 (July)	Look into Microsoft whiteboards and advise how ARSC might use them during a virtual meeting. Action: to trial during admin meeting	RCM Syd West/Secretary	
6	Change information on website regarding 'other NA links' (reorganise the ways links are set up e.g Disruptive and Violent behaviour needs)	RD	
7	Provide resources around anonymity in regard to rehabs attending meetings (Canberra and Sunshine Coast)	Admin	
8	Provide guidance to areas on how to run an IDT/workshop	Admin	
9	Update insurance form and summary	Treasurer	
10	Contact indigenous chair to obtain a list of nearby communities that NA can support (Gold Coast Area)	GC RCM	
11	FDO to attend future admin meeting for clarity on resources	FD Chair, Admin	
12	I.T. to attend next ARSC to review the use of Twilio, and explore/clarify phone line options	IT	
13	Update contact list	AS	
14	Handover of contact list duties	VC/AS	
15	Treasurer to recommence issuing fund flow receipts	Treasurer	
16	Share NAWS survey links to ARSC from delegate presentation	Secretary	
17	Update hotel reimbursement form to \$160	Admin/IT	
18	Email "dogs in meetings" information document to Northern Australian RCM	VC	
19	Explore ongoing 7th tradition 'button' on website	RCM Central Coast/Admin	
20	Set up accounts for Indigenous VC (), Policy VC (), Strategic Planning VC (). **Jane and Mal to keep RCM emails	IT	
21	Add subcommittee allocations to contact list	VC	
22	Update constitution and lodge with Fair Trading	Chair/Vice Chair	
23	Appoint DKM as auditor for 24/25 financial year	Treasurer	
24	Identify and close office 365 accounts that are not in active use	IT	
25	Follow up with IT regarding FNC RCM email access and DL permissions	IT	



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	26	IT to give new VIC RCM access to RCM email account, but keep access to Alt	IT	
	27	Update policy in light of rotation proposal and advise affected parties	Policy/Admin	
	28	IT to reactivate PR chair email and confirm parameters with [REDACTED] (one drive access etc)	VC/IT	
	29	Explore logistics of July ARSC/re-visit proposal for F2F	Admin	
	30	Amend budget to reflect endorsement of the archive workgroup proposal	Treasurer	
	31	Admin to review and sign off on archive workgroup quotes	Admin/Archive Workgroup	
	32	Admin to workshop a plan about how H&I work group will look going forward	Admin/FD	
	33	Create policy description of H&I position/s and amend PR policy around it	Admin/Policy Chair	
	34	Delegates to follow up with FSO regarding APF trinkets	Delegate Team/Admin	
4.2.2	CLOSING TREASURY REPORT: Treasurer's Closing Report (Please contact secretary@na.org.au if any errors with link above) <i>As per policy, excess funds will be sent to APF 1/3 and NAWS: 2/3</i>			Start: 4:25pm Finish: 4:27pm
4.2.3	NEXT ARSC 8 th and 9 th March 2025 at the Rex Centre, Sydney NEXT RCM MEETING TBC - (Conference call – via Zoom)			Start: 4:27pm Finish: 4:28pm



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4.2.4	FEEDBACK SESSION FOR PARTICIPANTS	Start: 4:31pm Finish: 4:51pm
4.2.5	END OF DAY AND NOVEMBER 2024 ARSC	4:51 pm

For ARSC Participants to access tabled reports, resources, or supporting documentation please access the below link:

[2411 November ARSC](#)

Other interested parties can contact their local RCM for further information or contact the ARSC Secretary at:

Secretary@na.org.au